

Format I

Particulars for grant of permission for purchase of immovable property as per Rule 18(2) of the Bombay High Court (Conduct) Rules 1989 by the Members of the Staff of the High Court.

1. Name of the applicant
Designation & present posting
2. Native place
3. Place ~~is~~ any determined for settlement after retirement
4. Place where served during the employment right from the beginning:
5. Name, address and occupation of the person with whom the transaction is being entered into
6. whether opposite party to the transaction has had any official dealings with the Applicant. If yes, details thereof.
7. The detailed description of the immovable property which is the subject matter of the transaction with dimensions and its area.
8. Purpose of purchase of property.
9. Other premises held if any by the applicant for the same purpose and reason of present transaction.
 - i) Property held as owner/Joint owner, or tenant. Details thereof.
 - ii) whether presently residing in own house/rented house/Government quarters.

iii) If he/she is living in rented premises then what is the rent?
Has he/she paid an amount as deposit or payment to the landlord.

iv) After the proposed construction/ purchase of house/ immovable property what he/she proposes to do with the property now held or the premises in which at present he/she is living. :

v) How much consideration he/she will receive on sale/ transfer of such property/tenancy rights. :

10 (i) Prevailing market price of the property. :

(ii) Price of the property agreed between parties under proposed transaction. :

11. Agreement or document, if any, about the transaction. :

12) whether any amount paid to the opposite party in advance? If yes, submit the documents if any. :

13. whether transaction is to be by a registered document? If yes, place of registration.:

14. whether the payment is being made in cash/ by cheque/by D.D.? If payment is being made in cash, why? :

15. Encumbrance, if any, on the property proposed to be purchased and details :

consideration amount :

(i) If payment is being made from personal savings in bank give the name of Bank, A/c. No. Amount in the A/c. with a copy of the pass book.

(ii) GPF balance and how much from the same can be given as advance/withdrawal. :

17. If the source of finance is by obtaining loan, details of the same, whether such a loan is obtained in cash/by cheque or by D.D.,? (In case of purchase of property)..

(i) Interest if simple or compound. frequency of compounding.

(ii) Instalments (Inclusive of interest. liability) and numbers thereof. :

(iii) If the transaction is with the help of borrowed amounts, how does the Applicant/Spouse/Family members/relative proposes to repay the loan :

18. Take home salary of the applicant :

19. Whether he/she has any other income besides the salary income. :

20. How many members are in his family ? :

21. Whether any other member/s of his/her family is/are earning? If so, occupation/profession/business of such members and total annual income. :

21A. What income of such family member is available to the applicant to meet

22. whether he/she has submitted income tax returns? Submit a copy of Income Tax returns.
23. whether return of assets and liabilities as required by Rule 18(1) is submitted on first appointment to Government service? If yes, supply a copy of the same.
24. Details regarding payments and deduction at source from the previous year's salary and also of dependents of the Applicant.

Date:

SIGNATURE OF THE APPLICANT

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