

**HIGH COURT OF JUDICATURE AT BOMBAY  
BENCH AT AURANGABAD.**

**TENDER INVITING NOTICE**

No. N/Cash/12196/2025.

Date: 11/09/2025.

The Registry of Bombay High Court, Bench at Aurangabad, invites sealed tenders in two part bidding system [Technical Bid & Financial Bid] from reputed manufacturers/authorised dealers for supply of **standard quality Chairs, as per details mentioned at Annexure “A”**.

**Schedule Details:**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Date &amp; Time</b>
1	Last date & time submission of Tender [Technical Bid & Financial Bid]	18/09/2025 by 3.00 p.m.
2	Date and time of opening of Technical Bid. [If Possible]	18/09/2025 at 4.30 p.m.
3	After scrutiny of the documents, the Registry will ask the technically eligible bidders to submit samples. The financial bids will be opened only for those bidders whose samples are approved by the Registry.	As per Schedule decided by High Court Registry.
4	Place of submitting and opening of tenders and address for communication:	The Registrar [Adm.], High Court of Bombay, Bench at Auangabad, Opp. Lokmat Bhavan, Chhatrapati Sambhajingar -431009. [Maharashtra]

## **General Terms and Conditions**

- 1) The Bidders shall have to submit his tender in proforma prescribed in the Annexure "B" and to attach the photocopies of required documents as mentioned in Annexure "B" serially, with the Technical Bid Envelope and submit another Envelope of Price Bid in Annexure "D".
- 2) The Sealed tender should be superscribed with "Tender for supply of chairs" and submit their tenders (Technical cover and Financial Cover) as per above schedule.
- 3) The Bidders are expected to examine all instructions, forms, terms and conditions in the bidding documents. Failure to furnish all the information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect, shall be at the Bidder's risk and may result in rejection of the bid. The bid is liable to be rejected without any intimation to the Bidder, if complete information called for in the Tender Document is not given therein or if any particular asked for in the Forms / Proforma in the Tender are not fully furnished.
- 4) The Bidder shall quote the unit price for the Chair, excluding GST and including delivery charges. All prices must be in Indian Rupees (INR). Prices shall be firm and not subject to any escalation.
- 5) The supplier is to be entirely responsible for the execution of the purchase order in all respects in accordance with the terms and conditions. In case of failure to comply with the provisions of the terms and conditions mentioned, the High Court Registry reserves the right to award the contract to the next tenderer.

6) After delivery of chairs or during the warranty period any defect found in the chairs or supplied material quality is not as per approved sample, the tender shall have to take the same [rejected store] back at their own cost and risk, and shall replace such rejections with the items of standard specifications/quality as acceptable to the High Court Registry. The defected chairs will be taken back by the tenderer with their own cost.

7) The High Court of Bombay, Bench at Aurangabad, reserves the right to split orders or accept or reject any bid and to annul the bidding process, as also to alter any or all of the terms and conditions without assigning any reasons thereof, and to reject all bids at any time prior to the award of the contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the Tendering Authority's action.

**Undertaking:-**

1) The bidders/suppliers/distributors should submit an undertaking as mentioned in the Annexure- "C" .

**Inspection of Sample : -**

1) Interested bidders shall visit and inspect the sample Chair available at the High Court of Bombay, Bench at Aurangabad, on any working day between 10:00 a.m. and 5:00 p.m., prior to the last date of submission of tenders. Once the tender is submitted, no complaint in any respect shall be entertained by this Registry.

**Opening of Bids and Bid evaluation:-**

1) The decision of the High Court Registry in the evaluation of the Qualification criteria and Commercial Bids shall be final. No correspondence

will be entertained outside the process of negotiation / discussion with the High Court Registry.

2) High Court of Bombay Bench at Aurangabad reserves the right to accept or reject any bid and to annul the Bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for Tendering Authority's action.

**Selection/Approval of Sample: -**

1) The bidders who are eligible in the technical bid shall arrange samples of standard quality chairs at their own cost and risk before the Tender Committee at the High Court of Bombay, Bench at Aurangabad, for verification, inspection, and approval of the samples, etc., as per the details mentioned in Annexure "A" and according to the schedule decided by the Tender Committee. The bidders shall have to comply with such conditions, failing which the tender shall be liable for rejection. After selection/approval of the samples, the Registry will take further steps in the matter.

2) The selection/approval of the samples of the said chairs by the Tender Committee is based on standard quality, and the chairs should be befitting the status of the Hon'ble High Court.

3) The decision of the Tender Committee regarding the approval of the samples shall be final. No correspondence will be entertained outside the process of discussion with the High Court Registry.

4) The financial bids of only those bidders who are technically qualified and

whose samples have been approved by the Selection Committee shall be opened.

**Payment Terms:-**

1) Payment will be made as per Government rule/procedure after successful completion of delivery of articles, as per purchase order and satisfactory report received from the Court Keeper Branch of this Registry subject to availability of Budget and passing bill from the treasury. However, it is provided that if there is a delay in making payment of the bill, then this Registry shall not be liable to any interest / charges to the bidder.

**Delivery Terms: -**

1) The time and the date of delivery of the furniture articles normally maximum 05 days from the date of issue of the purchase order. The tenderer shall deliver 25 chairs as per sample approved at the office of Registrar [Admn.], High Court of Judicature at Bombay Bench at Aurangabad within the stipulated time.

2) In the event that this office does not receive the chairs by the due date or any extended delivery date, the Registry reserves the right to cancel the purchase order and take further action in accordance with the terms and conditions/undertakings.

**Warranty/Guarantee: -**

1) All Chairs shall be carrying at least 02 [Two] years Warranty/Guarantee against defects of Manufacturer/workmanship and poor quality of components. Accordingly the tenderers shall indicate clearly and exhaustively the mandatory warranty/guarantee offered by them/ by the manufacturing/supplying firms, its duration.

2) Uptime guarantee: During the warranty/guarantee the firm will be maintain the Chairs in good working condition. All the complaint will be attended by the firm within 24 hours of the dispatch of a complaint to their office.

**Arbitration :-**

1) Any claim, dispute or difference relating to or arising out of the Contract executed between the High Court Administration and the Service Provider shall be referred to the arbitration, of a sole arbitrator. The arbitration shall be subject to the Arbitration and Conciliation Act, 1956 as may be amended from time to time. Such dispute or difference shall be referred to the Sole Arbitrator as appointed by the High Court Administration. The venue and seat of Arbitration shall be at Chhatrapati Sambhajinagar. The language of arbitration proceedings shall be English. The arbitration award shall be final and binding on both the parties.

**Legal Jurisdiction :-**

1) Legal dispute, if any, shall be subject to the jurisdiction of Aurangabad Court.

Date: 11/09/2025

Sd/-  
Registrar (Admn),  
High Court of Bombay  
Bench at Aurangabad

## Annexure 'A'

<b>Sr. No.</b>	<b>Details of Chairs</b>	<b>Required Qty.</b>
1	Chairs as per photo attached & sample available with this Registry	25



**Annexure “B”**

**TENDER DOCUMENT**

**Tender Notice for supply of Chairs at**

**High Court of Bombay Bench at Aurangabad**

**(This tender document proforma should be filled up & attached with the technical bid)**

Name of Agency	
Detailed address	
Telephone Numbers	
E-mail Id	

**Section I: - Eligibility Criteria**

Sr. No.	Eligibility Criteria/ List of documents to be attached serially in technical cover	Documents attached Yes/No
1	Shop Registration/Trade license	
2	The GST registration.	
3	The copy of Registration of PAN	
4	Undertaking on the Letter head of bidder enclosed?	

Stamp/Seal of the Firm



## **ANNEXURE “C”**

### **UNDERTAKING**

(To be submitted on the Letterhead of the Firm/Proprietor)

To  
The Registrar,  
High Court of Bombay,  
Bench at Aurangabad.

I, \_\_\_\_\_, Proprietor of M/s.  
\_\_\_\_\_, do hereby solemnly undertake as follows:

#### **1. Acceptance of Terms**

I have carefully read and understood all the terms and conditions mentioned in the Tender Notice issued by the Hon’ble High Court and I hereby unconditionally accept and agree to abide by them.

#### **2. Responsibility of Quality Supply**

I undertake full responsibility for the supply of good quality chairs strictly in accordance with the approved sample as specified in Annexure “A” of the tender document. In the event that the chairs supplied are found to be defective, of inferior quality, or not in conformity with the approved sample/specifications by the Hon’ble High Court Registry, I undertake to replace the same immediately at my own cost, without any delay.

#### **3. Acceptance of Penalty**

Should I fail to replace the defective/problematic chairs as required, I undertake to accept and pay the penalty amount as determined by the Hon’ble High Court Registry within **08 (eight) days** from the date of receipt of communication via email or it may deducted from the Invoice. I further declare that the decision of the Hon’ble High Court in this regard shall be final, binding, and unquestionable.

#### **4. Declaration Regarding Blacklisting**

I also hereby declare that neither my firm/company nor I, as an individual, am/are blacklisted or debarred by any Central/State Government Department, Government Undertaking, or Corporation.

This undertaking is submitted voluntarily for the said tender, and I fully understand the legal and financial implications of this declaration.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature with Stamp/Seal  
Name:

Proprietor, M/s. \_\_\_\_\_

\_\_\_\_\_

Mobile No.: \_\_\_\_\_

**HIGH COURT OF JUDICATURE AT BOMBAY,  
BENCH AT AURANGABAD**

**ANNEXURE- "D"**

**PRICE BID FOR CHAIRS**

<b>Sr. No.</b>	<b>Items</b>	<b>Rate per Chair (Excluding GST Including Delivery Charges)</b>
<b>1</b>	<b>Chairs (As per Sample Approved) Required Quantity 25 Nos.</b>	Rs. -----/-

Date:

Signature of the Vendor/supplier  
Name Seal.