

**HIGH COURT OF JUDICATURE AT BOMBAY
BENCH AT AURANGABAD
- : TENDER NOTICE : -
INVITING TENDERS FOR PROVIDING
ANTI-TERMITE TREATMENT**

**No. N/Cash/3149/2026.
Date: 21/02/2026**

High Court of Judicature at Bombay, Bench at Aurangabad invites tenders through a two-part bidding system (Technical and Financial) from reputed/eligible agencies for empanelment of an agency for providing Anti Termite Treatment for the documents/record of this office, by spraying, injection & drilling, etc method for records kept in various departments at this Registry, as per details given at Annexure "D". The agency will have to provide treatment, by spraying method- **without use of water**, once in a quarter/or as directed by the High Court Registry.

General Terms & Conditions: -

- 1.** The Sealed Tenders should be addressed to "The Registrar (Admn.), High Court of Bombay, Bench at Aurangabad, Jalna Road, N-3, Cidco, Chhatrapati Sambhajinagar – 431009.
- 2.** The Sealed Tenders for providing Anti-termite treatment be superscribed as "**Tender for Anti-termite treatment**" and same must be submitted/reached to the office of Registrar(Admn.) High Court of Judicature at Bombay, Bench at Aurangabad on or before 04/03/2026, by 5.00 p.m.
- 3.** The Interested bidders shall submit photocopies of documents, demand drafts, etc., in "Technical Envelopes," arranged serially as per the details mentioned in **Annexure "A"**. Rates (Price Bid) of the anti-termite treatment by

spraying, injection and drilling method in separate envelopes, as mentioned in **Annexure "B"**. Only those financial bids will be opened, which we found eligible in the Technical Bid.

4. The tenderer submitting tender for the first time to this office shall have to arrange a free & full scale demonstration in the office on any convenient day. Such firm shall have to furnish information about previous experience of work they did in other offices with full details of work.

5. Contract period and Validity of Rates

Contract will be for a period of one year from the date of award of contract. If during the contract period no complaint is received from the users and the services are found to be satisfactory, the said contract may be extended with mutual consent, for further period of one year at the same rate, terms & conditions of the Tender. The rates quoted shall be Including GST and shall remain valid for the entire contract period, including if any extension. These rates shall remain firm and unchanged throughout the contract period and no request for increase of rates shall be entertained.

6. The successful bidder shall be solely responsible for execution of the contract or work order in all respects, in accordance with the terms and conditions specified in the tender. In the event if the successful bidder fails to comply with these terms and conditions or withdraws the tender offer after award of contract, the High Court Registry reserves the right to award the contract to the next eligible tenderer/bidder or to an external agency. Any difference in cost incurred as a result, shall be recovered from the defaulting bidder. Furthermore, such bidder shall be blacklisted from participating in any future tenders of the High Court of Bombay, Bench at Aurangabad, for a

minimum period of two years.

7. Interested bidders shall visit and inspect the actual site/area particular rooms/Branches to be sprayed in Anti-Termite Treatment before submitting the tenders on any working day between 10.00 a.m. & 5.00 p.m., prior to the last date of submission of tenders. Once the tender is submitted, no complaint regarding the work area will be entertained by this Registry.

8. The quoted rates must be inclusive of all taxes/duties, levies or any other charges and will be in force during the contract period. No price revision /alteration will be allowed during the contract period after the submission of the tender.

9. The agency should mention details of the anti-termite treatment and quote the rates in the format given at Annexure 'B'. The agency will be required to submit a written undertaking, confirming that, there will be no recurrence of termites for a specified period of three or four months. In the event of re-occurrence, the agency will be responsible for taking immediate steps to eradicate the termites at no additional cost. Failure to do so, will result in forfeiture of the entire Security Deposit and the office will not entertain any grievance from the firm.

10. The successful agency/vendor shall provide anti-termite treatment with due care and caution, using good-quality chemical sprays with approved methods, ensuring effective termite control for a minimum period of three to four months (for spraying Method) and 02 Year for Drilling Method and that, no damage, staining, or adverse effect is caused to documents, records, books or any other

property of the Registry. The treatment shall be carried out in a manner that ensures complete safety of life and property. In the if any damage or loss is caused to life, records, documents, books, or other property of the Registry is found to have suffered as a result of the anti-termite treatment, the agency/vendor will be solely and fully responsible for such damage or loss. Appropriate action will be taken against the agency/vendor, as deemed fit and decided by the Hon'ble High Court Registry.

11.Warranty of work: The agency/vendor shall provide a written warranty for the anti-termite treatment carried out, guaranteeing effective termite control for a minimum period of three to four months. In case of the spraying method and two (02) years in case of the drilling method, from the date of completion of the treatment during the warranty period, if any termite infestation is noticed in the treated areas, the agency/vendor shall carry out re-treatment of the affected areas, free of cost within the time period, specified by the Registry, ensuring that no damage is caused to life, records, documents, books, or any other property of the Registry. Further, during the warranty period, if any damage or loss to life, records, documents, books, or other property of the Registry is found to have occurred due to termite infestation or as a consequence of the anti-termite treatment, it will be the sole and total responsibility of the agency/vendor. The agency/vendor shall be liable to compensate for such damage or loss and appropriate action will be taken against the agency/vendor, as deemed fit and decided by the Hon'ble High Court Registry.

11.1 The Vendor shall provide special treatment for books of the Hon'ble Judges' Library, ensuring safety of books in all respects. The method and scope of such treatment shall be detailed in Annexure "A" of the tender document.

12.The successful bidder shall: I) Undertake heavy and intensive pest control methods (such as spray, injection, drilling, etc.) every 3/4/6 months, as required, II) Perform compulsory monthly checkup, III) Provide complaint-based services and address any pest-related issues promptly.

13. The successful bidder shall use pesticides from reputed companies. The sealed containers must be opened in presence of the responsible officers from the concerned use departments when the said treatment is provided to this office before being used in our premises.

14. EMD & Tender Fees:

14.1 The bidders should submit a **Tender Fee for Rs.500/- [Non-refundable]** and EMD for **Rs.5000/-**, by Demand Draft of any Nationalized Bank, drawn in favor of Registrar (Admn.), High Court of Bombay, Bench at Aurangabad, payable at Chhatrapati Sambhajinagar with the Tender. The Tender without Tender Fee and EMD shall be summarily rejected.

14.2 As per Government Resolution dated 01/12/2016 of the Industry, Energy & Labour Department, the Micro, Small, and Medium Enterprises registered as manufacturers under the Micro, Small & Medium Enterprises Development Act, 2006 (MSMED Act-2006) are exempted from paying Tender Fees and Earnest Money Deposit (EMD). This exemption has been granted to Government Boards/Corporations/Undertakings and manufacturers and suppliers registered under the MSMED Act from paying Tender Fees and Earnest Money for tenders. In absence of a valid certificate from the MSME or NSIC, tender will be rejected at the threshold

15. Security Deposit:- The successful bidder shall, at his own expense, submit an unconditional and irrevocable Performance Bank Guarantee as a security deposit of Rs. 10,000/- from any nationalized bank, in favor of the Registrar [Admn.], High Court, Aurangabad, within fifteen (15) working days, from the date of the work order, as per the proforma provided in Annexure 'C'. The Bank Guarantee will be returned to the successful bidder upon the successful completion of the contract period. However, if the bidder commits any breach of the terms and conditions outlined in the tender document or fails to provide satisfactory services during the contract period, the security deposit amount will be forfeited by the Registry.

16. Payment : Payment shall be made after deducting Income Tax, GST, and any other applicable taxes/charges, in accordance with the prevailing Government rules. Payment shall be subject to availability of budget and passing of the bill by the Treasury at Chhatrapati Sambhajinagar. In the event of any delay in payment due to such reasons, the contractor shall continue to perform the contract diligently and supply the required materials without demur. The Registry will not be liable to pay any interest or charges on account of such delayed payment.

17. Opening of Bids and Bid evaluation:-

17.1 Technical Covers will be opened as per schedule mentioned in the Tender Document [if possible] and the Financial Covers of technically qualified Bids will be opened on the later date, as per procedure.

17.2 All annexures and instructions given in the tender notice shall be duly complied with and submitted along with the supporting documents as specified in the annexures/tender documents. Absence of any required document or information shall render the tender liable to rejection. The Registry reserves the right to waive minor irregularities in the tender.

17.3 The decision of the High Court Registry in the evaluation of the Qualification Criteria and Commercial Bids will be final, binding and conclusive. The Registry reserves the right to accept or reject any bid, split the orders, or to annul the tender process at any stage, without assigning any reason thereof. No correspondence or representation in this regard shall be entertained outside the scope of negotiation or discussion, officially initiated by the High Court Registry.

17.3 The Registrar (Administration), High Court of Judicature at Bombay, Bench at Aurangabad reserves the right to accept or reject any Bid and to annul the Bidding process and reject all Bids at any stage prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for Tendering Authority's action.

18. The tender of lowest bidder will be accepted and proceeded further if received rates in the tendering process are to be found affordable as decided by the High Court Registry. If received rates are not acceptable the Registry reserves the right to cancel the tendering process and issue fresh tender with modified terms and conditions, if any.

19. Arbitration:- In the event of any dispute or difference arising out or touching upon any of the terms and conditions of this contract and / or in relation

to the implementation or interpretation thereof, the same shall be resolved initially by mutual discussion and conciliation but in the event of failure thereof, the same shall be referred to the sole arbitrator appointed by High Court Registry. The arbitration shall be at Chhatrapati Sambhajingar and the Arbitrator shall give his award in accordance with "The Arbitration and Conciliation Act, 1996". The decision of the Arbitrator shall be final and binding upon the parties.

20. Legal dispute if any, shall be subject to the jurisdiction of Aurangabad Court in Maharashtra State Only.

Date:- 21/02/2026.

Sd/-
Registrar (Admn.)
High Court of Bombay
Bench at Aurangabad.

Annexure 'A'
TENDER DOCUMENT

(This tender document proforma should be filled up & enclosed with the Technical Bid)

Name of Agency	
Detailed address	
Telephone Numbers	
E-mail Id	

Section I : - Eligibility Criteria

Sr. No.	Eligibility Criteria/ List of documents to be uploaded serially in technical cover	Documents uploaded Yes/No
1	Experience certificate of min 3 years in Govt./PSU offices/Public Sector dealing with the similar filed (Copies of Work Order or certificate of satisfactory services should be attached)	
2	The copy of Registration Certificate of GST	
3	The copy of Shop Act Certificate.	
4	A copy of the Undertaking and Declaration, executed on non-judicial stamp paper of Rs. 500/- and duly notarized, shall be submitted as per Annexure 'E'.	
5	EMD & Tender Fee	
6	Please provide details of above treatment also Special Treatment for Library Books at Hon'ble Judges Library	
	1) Details of Sparing Method:- 2) Details of Drilling Method: - 3) Details of Special Treatment of Books:-	

Seal & Sign of Company/agency

ANNEXURE 'B
(Proforma of Price Bid)

Sr. No.	Description of work	Rates in Rupees
1	Anti-termite Treatment by Spraying Method to the documents/record kept in the various departments (as per list mentioned at Annexure "D") of High Court of Judicature at Bombay, Bench at Aurangabad, without use of water. Including special effective treatment for Hon'ble Judges Library.	Rs. _____/- per Treatment, including all taxes.
2	Anti-termite Treatment by Drilling/Injection Method to the documents/record, as and when required by this Registry.	Rs. _____/- per Sq. Ft., including all taxes.

Date:

Seal & Sign of Company/agency/firm

Annexure - C
PERFORMANCE SECURITY FORM

To,
 The Registrar (Admn.)
 High Court of Judicature at Bombay,
 Bench at Aurangabad.

WHEREAS _____ (Name of Contractor)
 has undertaken the Contract, as per Tender No. _____ dated,
 _____ to provide **Anti-Termite Treatment** (Description of goods and Services)
 hereinafter called "the Contract".

AND WHEREAS it has been stipulated by you in the said Contract that the
 Tenderer shall furnish you with a Bank Guarantee by a recognized Bank for the sum
 specified therein as security for compliance with the Tenderer's performance obligations
 in accordance with the Contract.

AND WHEREAS we have agreed to give the Tenderer a guarantee:-

THEREFORE, WE hereby affirm that we are Guarantors and responsible to
 you, on behalf of the Tenderer, up to a total of Rs. _____ (amount of the
 guarantee in Words and Figures) and we undertake to pay you, upon your first written
 demand declaring the Tenderer to be in default under the Contract and without cavil or
 argument, any sum or sums within the limit of _____ as
 aforesaid, without your needing to prove or to show the grounds or reasons for your
 demand or the sum specified therein.

This guarantee is valid until the _____ day of _____ 20__.

Signature and
 Seal of Guarantors _____

Date :- _____

Address: _____

Annexure - “D”
Name of Department

Sr. No.	Name of Branch
1	W.P. Pending & Due
2	W.P. Communication
3	W.P. Board
4	Nazir Branch and Store Rooms
5	PLA
6	F.A. Branch & its Halls
7	F.A. Board
8	Decree “A” Branch
9	Decree “B” Branch
10	CRA/SC Branch
11	S.A. Branch & S.A. Board
12	Criminal “A’ Branch & its Halls at Annexe Building
13	Criminal Board Department at Annexe Building
14	Criminal R & P at Annexe Building
15	Criminal “B” Branch at Annexe Building
16	Record Room & its Halls
17	Civil R & P
18	Hon’ble Judges Library at Old Building
19	Hon’ble Judges Library at Annexe Building
20	Computer Section Stock Room & Server Room
21	Court Keeper Branch Hall
22	Bill Section & its Hall
23	RTI & Property Cell Branch
24	Court Halls Nos. 1 to 11, Main Building, in which books are kept (once a year during the summer vacation).

Note: The Registry reserves the right to add additional branches if required. No separate payment shall be made for the inclusion of such branches.

Annexure - "E"
Undertaking and Declaration

(To be submitted on Non-Judicial Stamp Paper of Rs. 500/- and duly notarized)

To,
The Registrar (Admn.),
High Court of Judicature at Bombay,
Bench at Aurangabad.

Name of Bidder:

Sir,

1. I/We hereby agree to abide by all the terms and conditions laid down in the tender document inviting tenders for providing Anti-Termite Treatment at High Court of Judicature at Bombay, Bench at Aurangabad, as described in the tender document.
2. I/We have physically visited the places/site for which the above treatment is to be provided and after consideration of required material for the same quoted the above rates and I will abide to provide the said treatment properly during the contract period on above approved rates.
3. I/We hereby undertake(s) that, the above mentioned information is true and correct and my/our company/firm is/are not black listed by The Central/State Government, Corporations or Government Undertakings.
4. I/We hereby warrant that the anti-termite treatment carried out by us shall ensure effective termite control for a minimum period of three to four months in case of the spraying method and two (02) years in case of the drilling method, calculated from the date of completion of the treatment.
5. During the warranty period, if any termite infestation is noticed in the treated areas, we undertake to carry out re-treatment of the affected areas free of cost, within the time period specified by the Registry, ensuring that no damage is caused to life, records, documents, books, or any other property of the Registry.
6. I/We further warrant that during the warranty period, if any damage or loss to life, records, documents, books, or other property of the Registry is found to have occurred due to termite infestation or as a consequence of the anti-termite treatment carried out by us, the same shall be our sole and total responsibility. We shall be fully liable to compensate the Registry for such damage or loss, and we

accept that appropriate action may be taken against us, as deemed fit and decided by the Hon'ble High Court Registry.

7. I/We undertake to carry out heavy and intensive pest control treatments using appropriate methods such as spray, injection, drilling, etc., at intervals of every 3/4/6 months, as required by the Registry.

8. I/We further undertake to perform compulsory monthly inspections/check-ups of the treated premises and to provide complaint-based pest control services, addressing any pest-related issues promptly and to the satisfaction of the Registry.

9. I/We confirm that only pesticides/insecticides from reputed and approved manufacturers shall be used for the treatment. All chemical containers shall be duly sealed, and the same shall be opened only in the presence of the responsible officers of the respective user department at the time the said treatment is provided.

This undertaking is issued in compliance with the tender conditions and shall remain binding on us throughout the contract period and thereafter to the extent of our liabilities.

Place: _____

Date: _____

Signature of the bidder
Name & Address of the bidder with Seal