Annexure-I

Payment of Judicial Stamp Duty through GRAS – *Payment Across Bank Counter* Mode

Visit GRAS website
https://gras.mahakosh.gov.in

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Click 'Pay without Registration'
(Register yourself if you are a regular user)

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Select payment mode as 'Payment Across Bank Counter'

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Select Department name as 'High Court'

↓

Select payment type as 'Judicial Stamps'

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Select Scheme as 'Court Fees collected in Stamp Duty'

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Select applicable district as 'Mumbai'

↓

Select applicable 'Office Name' as any one of the following
(Bombay HC Appellate Civil/Bombay HC Appellate Criminal/Bombay HC Company/Bombay HC Insolvency/Bombay HC Original)

↓

Select applicable Period (Year)
as current financial year

↓

Select 'One Time/Adhoc' in next
selection box

↓

Enter Payment amount in
'Amount'

↓

Select Case Type as any one of the following
(ABA, ADMS, AO, APPEAL, APL, APP, CA.....WPC etc.)

Enter party details (Name of one from each side, Case no., PAN, Addr, Mob no. etc)

Select 'Bank' through which payment would be done (Eg. BoI)

Click on 'Submit'

Draft Challan would be generated in 'MTR Form No. 6

Verify the details of challan

Click on 'Proceed'

Message is displayed- "Please verify the details you have entered, Do you want to proceed?"

If details are correct, Click on 'Ok', otherwise click on 'Cancel' and re-enter details

Message is displayed "Your GRN is MH.....M"

Note down the GRN (Government Reference Number)

Print the Challan

Visit selected Bank with printed e-challan within 7 days and make payment

Attach e-challan to the matter to be filed in high court