

HIGH COURT OF JUDICATURE AT BOMBAY
BENCH AT AURANGABAD
- : NOTICE : -
CALLING QUOTATIONS FOR PROVIDING ANTI-TERMITE
TREATMENT

No. N/Cash/1378/2025.
Date: 23/01/2025

The High Court of Judicature at Bombay, Bench at Aurangabad invites tenders through a two-part bidding system (Technical and Financial) from reputed/eligible agencies for fixing the rates for providing anti-termite treatment for the documents/record of this office for period of one year from the date of award of contract, by spraying, injection & drilling, etc method for the records kept in various departments at this Registry, as per details given at Annexure "D". The agency shall have to provide treatment, by spraying method- **without use of water**, once in a quarter/or as directed by the High Court Registry.

General Terms & Conditions: -

1. The Sealed Quotations should be addressed to " The Registrar (Admn.), High Court of Bombay, Bench at Aurangabad, Jalna Road, N-3, Cidco, Chhatrapati Sambhajinagar – 431009.

2. The Sealed Quotations for providing Anti-termite treatment be superscribed as "**Quotation for Anti-termite treatment**" and same must be submitted/reached to the office of Registrar(Admn.) High Court of Judicature at Bombay, Bench at Aurangabad on or before 01/02/2025 by 5.00P.M.

3. The Interested bidders should submit photocopies of documents, demand drafts, etc., in the "Technical Envelopes," arranged serially as per the details mentioned in **Annexure "A"**. Rates of the anti-termite treatment & spraying & drilling method in separate envelopes, as mentioned in **Annexure "B"**. Only those financial bid will be opened, eligible who will be in the Technical bid.

4. Interested bidders shall visit and inspect the actual site/area particular rooms/Branches to be sprayed in Anti-Termite Treatment before submitting the tenders on any working day between 10.00 a.m. to 5.00 p.m. prior to last date of submission of tenders. Once the tender is submitted, no complaints regarding the work area will be entertained by this Registry.

5. The quoted rates must be inclusive of all taxes/duties, levies or any other charges and will be in enforce during the contract period. No price revision /alternative will be allowed during the contract period after the submission of the tender.

6. The agency should mention details of the anti-termite treatment and quote the rates in the format given at Annexure 'B'. The agency will be required to submit a written undertaking, confirming that there will be no recurrence of termites for a specified period following the treatment. In the event of re-occurrence, the agency will be responsible for taking immediate steps to eradicate the termites at no additional cost. Failure to do so will result in the forfeiture of the entire Security Deposit, and the office will not

entertain any grievances from the firm.

7. The successful agency/vendor will have to provide Anti-termite treatment with proper care and caution, so that no damage is caused to the Life & Property, including documents/record books of this Registry. In case the damages/loss is found to have caused after the anti-termite treatment to the lives/record/documents/books of this Registry, the agency/vendor shall be totally responsible for the same and the appropriate action shall be taken against the agency, as may be decided by the High Court Registry.

8. The successful bidder shall: I) Undertake heavy and intensive pest control methods (such as spray, injection, drilling, etc.) every 3/4/6 months, as required, II) Perform compulsory monthly checkup, III) Provide complaint-based services and address any pest-related issues promptly.

9. The successful bidder shall use pesticides from reputable companies. The sealed containers must be opened in the presence of the responsible officers of this office before being used in our premises.

10. The bidders should submit a **Tender Fee for Rs.500/- [Non-refundable]** and EMD for **Rs.5000/-** by Demand Drafts of any Nationalized Bank drawn in favor of Registrar (Admn.), High

Court of Bombay, Bench at Aurangabad, payable at Chhatrapati Sambhajinagar with the Tender. The Tender without Tender Fee and EMD shall be summarily rejected.

11. Security Deposit:- The successful bidder shall, at their own expense, submit an unconditional and irrevocable Performance Bank Guarantee as a security deposit of Rs. 5,000/- from any nationalized bank, in favor of the Registrar [Admn.], High Court, Aurangabad, within fifteen (15) working days from the date of the work order, as per the proforma provided in Annexure 'C'. The Bank Guarantee will be returned to the successful bidder upon the successful completion of the contract period. However, if the bidder commits any breach of the terms and conditions outlined in the tender document or fails to provide satisfactory services during the contract period, the security deposit amount shall be forfeited by the Registry.

12. The decision of the High Court Registry in the evaluation of the qualification criteria and Commercial Bids shall be final. No correspondence will be entertained outside the process of negotiation / discussion with the High Court Registry.

13. The Bidders shall have to enclose duly filled Annexure "A" along with the required photocopies of documents with the quotation.

14. The payment will be made after deducting any applicable

taxes, penalties, etc., as per Government rules, and upon receipt of a satisfactory performance report from the concerned Branches, subject to the availability of the budget and the passing bill from the Treasury. However, in the event of any delay in the payment, the Aurangabad Bench shall not be liable for any interest charges to the bidder.

15. The Registrar (Admn.), High Court of Judicature at Bombay, Bench at Aurangabad reserves all the rights to terminate the Contract, at any stage, without assigning any reason.

16. The Registrar (Admn.), High Court of Judicature at Bombay, Bench at Aurangabad reserves the right to reject any/all offer(s) without assigning any reason thereof. Any inquiry after submission of the quotation shall not be entertained.

17. Arbitration:- In the event of any dispute or difference arising out or touching upon any of the terms and conditions of this contract and / or in relation to the implementation or interpretation thereof, the same shall be resolved initially by mutual discussion and conciliation but in the event of failure thereof, the same shall be referred to the sole arbitrator appointed by High Court Registry. The arbitration shall be at Chhatrapati Sambhajingar and the Arbitrator shall give his award in accordance with “The Arbitration and Conciliation Act, 1996”. The decision of the Arbitrator shall be final and binding upon the parties.

18. Legal dispute if any, shall be subject to the jurisdiction of Aurangabad Court in Maharashtra State Only.

Date:- 23/01/2025.

Sd/-
Registrar (Admn.)
High Court of Bombay
Bench at Aurangabad.

Annexure 'A'
TENDER DOCUMENT

(This tender document proforma should be filled up & enclosed with the quotation)

Name of Agency	
Detailed address	
Telephone Numbers	
E-mail Id	

Section I : - Eligibility Criteria

Sr. No.	Eligibility Criteria/ List of documents to be uploaded serially in technical cover	Documents uploaded Yes/No
1	Experience certificate of min 3 years in Govt./PSU offices/Public Sector dealing with the similar filed (Copies of Work Order or certificate of satisfactory services should be attached)	
2	The copy of Registration Certificate of GST	
3	The copy of Shop Act Certificate.	
4	Copy of Acceptance of terms and conditions with the sign & seal of bidder/agency.	
5	EMD & Tender Fee	
6	Please provide details of above treatment also Special Treatment for Library Books at Hon'ble Judges Library	
	1) Details of Sparing Method:- 2) Details of Drilling Method: - 3) Details of Special Treatment of Books:-	

Seal & Sign of Company/agency

ANNEXURE 'B'
(Proforma of Price Bid)

Sr. No.	Description of work	Rates in Rupees
1	Anti-termite Treatment by Spraying Method to the documents/record kept in the various departments (as per list mentioned at Annexure "D") of High Court of Judicature at Bombay, Bench at Aurangabad, without use of water. Including special effective treatment for Hon'ble Judges Library.	Rs. _____/- per Treatment, including all taxes.
2	Anti-termite Treatment by Drilling/Injection Method to the documents/record, as and when required by this Registry.	Rs. _____/- per Sq. Ft., including all taxes.

Undertaking

- 1) I/We M/s. _____, do hereby undertake that, I/We have read and understood all the terms and conditions of e-tender notice and agree to abide by them.
- 2) We have physically visited the places/site for which the above treatment is to be provided and after consideration of required material for the same quoted the above rates and I will abide to provide the said treatment properly during the contract period on above approved rates.
- 3) I/We M/s. _____ Company/agency hereby undertake(s) that, the above mentioned information is true and correct and my/our company/firm is/are not black listed by The Central/State Government, Corporations or Government Undertakings.

Date:

Seal & Sign of Company/agency/firm

Annexure - C
PERFORMANCE SECURITY FORM

To,
The Registrar (Admn.)
High Court of Judicature at Bombay,
Bench at Aurangabad.

WHEREAS _____ (Name of Contractor) has undertaken the Contract, as per Tender No. _____ dated, _____ to provide **Anti-Termite Treatment** (Description of goods and Services) hereinafter called "the Contract".

AND WHEREAS it has been stipulated by you in the said Contract that the Tenderer shall furnish you with a Bank Guarantee by a recognized Bank for the sum specified therein as security for compliance with the Tenderer's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Tenderer a guarantee:-

THEREFORE, WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Tenderer, up to a total of Rs. _____ (amount of the guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Tenderer to be in default under the Contract and without cavil or argument, any sum or sums within the limit of _____ as aforesaid, without your needing to prove or to show the grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the _____ day of _____ 20__.

Signature and
Seal of Guarantors _____

Date :- _____

Address: _____

Annexure - “D”
Name of Department

Sr. No.	Name of Branch
1	W.P. Pending & Due
2	W.P. Communication
3	W.P. Board
4	Nazir Branch and Store Rooms
5	PLA
6	F.A. Branch & its Halls
7	F.A. Board
8	Decree “A” Branch
9	Decree “B” Branch
10	CRA/SC Branch
11	S.A. Branch & S.A. Board
12	Criminal “A’ Branch & its Halls at Annexe Building
13	Criminal Board Department at Annexe Building
14	Criminal R & P at Annexe Building
15	Criminal “B” Branch at Annexe Building
16	Record Room & its Halls
17	Civil R & P
18	Hon’ble Judges Library at Old Building
19	Hon’ble Judges Library at Annexe Building
20	Computer Section Stock Room & Server Room
21	Court Keeper Branch Hall
22	Bill Section

Note: The Registry reserves the right to add additional branches if required. No separate payment shall be made for the inclusion of such branches.