

NOTICE

It is hereby notified that the Lower and Higher Standard Departmental Examinations of the High Court Staff on the Original Side will be held on Saturday, 23rd March, 2019 and Sunday, 24th March, 2019.

The Programme of the Examinations will be as under :-

**LOWER STANDARD DEPARTMENT EXAMINATION
ON SATURDAY, THE 23RD MARCH, 2019.**

Subjects	Marks	Time
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WRITTEN:

PAPER – I

	100	11.00 A.M.
General English, Questions to test examinees General English. (The paper will included questions on Grammer and idioms). There will also be a test in precise writing, drafting and letters writing.		to 02.00 P.M.

PAPER – II (a)

(a) Question to test the examinees knowledge of such parts of the High Court, Original Side, Rules, 1980, alongwith the Rules made by the High Court under Section 122 of the Code of Civil Procedure 1908, the Limitation Act, 1963, the Bombay Court Fees Act, 1959, the Rules made under the High Court Judge’s (Conditions of Service) Act, 1954, as relate to the matters falling within the scope of a Clerk’s duties (With Books.)	100	03.00 P.M. to 06.00 P.M
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- (b)** Question to test the examinees
Knowledge of such parts of the
Office Manual, Volume I of the
Office of Court Receiver as
referred to the matter coming
within the scope of a Clerk's
duties.
(With Books.)
- (c)** Questions to test the examinees
Knowledge of Rule Nos. 1, 4, 7,
8, 9, 11, 13, 15, 16, 18, 19, 21,
22, 23, 26, 27, 35, 37, 42, 43, 44,
46, 48, 49, 52, 52A to 52B, 53 to
55, 57, 58, 59, 59A, 61 to 63, 71
to 74, 80 to 87, 89, 91 to 94, 101
to 125, 130, 134, 136, 136A, 143
to 146, 151 to 155, 169, 171 to
180, 182, 183A, 188, 196 and
199, framed under the Presidency
Towns Insolvency Act, 1909,
Including the Forms wherever
Referred to the said Rules.
(With Books).

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HIGHER STANDARD DEPARTMENTAL EXAMINATION

SATURDAY, THE 23RD MARCH, 2019.

Subject	Marks	Time
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WRITTEN:

PAPER -I

- | | | |
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| <p>(a) The Code of Civil Procedure, 1908
(with Books) as relate to the matter
falling within the scope of the
examinee's duties.</p> <p>(b) Letters patent, Company Rules,
Limitation Act, 1963 and Indian
Succession Act, 1925 (with Book)</p> <p>(c) Presidency Town Insolvency Act,
1909, including Rules and Forms
Prescribed thereunder, as relate to
The matters falling within the
Scope of the examinee's duties
(With Books)</p> <p>(d) Office Manual of the Office of the
Court Receiver
(With Books)</p> <p>(e) The High Court Judges'
(Conditions of Service) Act, 1954
(With Books)</p> | <p>100</p> | <p>11.00 A.M.
to
02.00 P.M.</p> |
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PAPER - II

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|---------------------------------------|-----|------------|
| (a) The Maharashtra Civil Service | 100 | 03.00 P.M. |
| Rules (leave) 1981, The Maharashtra | | to |
| Civil services (Pension) Rules, 1982, | | 06.00 P.M. |
| The Bombay High Court (Conduct) | | |
| Rules, 1989, The Bombay High Court, | | |
| (Discipline & Appeal) Rules, 1984. | | |
| (With Books) | | |
- (b) Accounts Code
- (c) Contingent Manual.
- (d) Budget Manual, and
- (e) Stationery Manual (With Books).


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HIGHER STANDARD DEPARTMENTAL
EXAMINATION ON SUNDAY THE 24th MARCH, 2019.

Subjects	Marks	Time
<u>PAPER – III</u>	50	11.00 A.M.
(PART –A) (a) Question to test practical knowledge of Forms and Precedents such as drawing of different decrees, drafting of writs, Notices Orders, etc. (With Books)		to 12.30 P.M.
(PART-B) General English, Composition viz. Precis – writing and drafting. (without Books)	50	12.40 P.M. To 02.10 P.M.
B: ORAL Questions relating to accounts rules, For maintenance, Preservation and destruction of records and general questions connected with current rules and practice. (Without Books).	100	

The member of the staff desirous of appearing at the Lower and Higher Standard Departmental Examination should submit their respective Applications through their Heads of Office as per the Form enclosed herewith, to the undersigned, on or before 25th January, 2019, without fail.

High Court, Original Side,)
Bombay, January, 2019)


Registrar (O.S.),
High Court, Bombay

Note:-

1. Candidates appearing for the above examination are directed that no Books, written notes guides, etc. save and except the bare Act & the books prescribed and supplied by the Taxing Master for the respective Examinations be brought to the Examinations Hall and any candidate contravening the above direction and/or found making use to such written notes, Books or Guidelines will be liable to the expelled from the examination Hall and shall be liable for further action as may be directed by the Hon'ble the Chief Justice.

2. The Examination system shall be of multiple choice objective mode of Departmental Examinations which will be divided into two parts comprising of objective questions to the extent of 60% and narrative questions to the extent of 40%.


Registrar (O.S.)
High Court, Bombay
03/01/2019

**FORM OF APPLICATION TO BE MADE BY THE CANDIDATES
APPEARING FOR THE DEPARTMENTAL EXAMINATIONS,
HIGH COURT, BOMBAY.**

1. Name of the Applicant,
in Block Capital Letters
beginning with Surname :
2. Date of Birth. :
3. Name of the Establishment of
office. :
4. Present working in the Office :
5. Date of appointment as a
Clerk (in continuous Service) :
6. Details about probation period
(For LSDE) :
7. Date of promotion to the Post
of Assistant/Section Officer :
8. Nature of promotion to the
Post of Assistant/Section
Officer (Whether on temporary
and ad-hoc Basis or permanent
basis. :
9. Present Post held :
10. Examination for which the
Applicant intends to appear : **1) LOWER STD. DEPT. EXAM**
Fresh / Attempt – I / Attempt -II
Attempt – III.
2) HIGHER STD. DEPT. EXAM
LSDE passed on _____
Fresh / Attempt – I / Attempt -II
Attempt – III.

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11. Whether exemption is obtained in any subject & if Yes please mention the subject, Marks & the year of exemption.

:1) LOWER STD. DEPT. EXAM
Year Subject

2) HIGHER STD. DEPT. EXAM
Year Subject

SIGNATURE OF THE APPLICANT

SUBMITTED THROUGH THE HEAD OF THE OFFICE :-

THIS IS TO CERTIFY that the above information at item Nos. 1 to 11 are verified from the service record of the Candidate and the same is found to be corrected.

HEAD OF THE OFFICE