

TENDER NOTICE
GOVERNMENT OF MAHARASHTRA
COURT OF SMALL CAUSES AT MUMBAI
Dhobi Talao, L.T. Marg, Mumbai 400 002.

Tel. No. 022-22088700/22088749

Email- scc-mumbai@bhc.gov.in

All concerned are hereby informed that this Office has decided to purchase **“Purchase of 2 new 24 port Manageable Network Switches and 6 new 24 port unmanageable Network Switches for Head Office and Bandra Branch.”** from reputed Agency / Service provider /Vendor.

In view of above, the Quotation in the sealed envelope are invited from reputed Agency / Service provider /Vendor addressed to **“The Registrar, Court of Small Causes, Dhobi Talao, Mumbai-400002”** for supply of **“Purchase of 2 new 24 port Manageable Network Switches and 6 new 24 port unmanageable Network Switches for Head Office and Bandra Branch.”**. At the top of the envelop the words **“Quotation for 2 new 24 port Manageable Network Switches and 6 new 24 port unmanageable Network Switches for Head Office and Bandra Branch.”** shall be written. They should mention their detailed address, Telephone Nos. Mobile Nos. and e-mail ID, Fax, etc, on the quotation. Moreover they should furnish copies of PAN Number, GST Registration Number, details of services provided to Government Offices and other relevant information. Said quotation shall reach this office on or before **5:00 P.M. on Tuesday the 29th day of August, 2023** The quotations received after due date and time will not be entertained.

The Quotations received will be opened by the Hon'ble Committee of this Court in presence of the Agency/Service Provider/Vendor or their representatives.

The Hon'ble Chief Judge of this Court is the Final Authority in this regard.

COURT OF SMALL CAUSES

MUMBAI : ^{ed}23 August, 2023


(N. Y. Shahir)
Additional Registrar

TERMS AND CONDITIONS

- The interested vendor should submit their price list in the prescribed Annexure II attached and with full details of the items.
- The rate mentioned by the Vendors in quotations will be shown separately **(Inclusive of GST)**.
- The Vendors are required to give a demand draft / pay order for the tender fee of Rs.1700/- (non-refundable) and a security deposit amount of Rs.8500/- refundable (without appropriate interest) in the name of **“The Registrar, Court of Small Causes, Mumbai 400002”**.
- The firms / Organizations registered under Ministry of Micro, Small and Medium Enterprises **(MSME)** are excluded from Tender fee and Security deposit.
- The Tenderer should clearly mention the Name of Organization/ Company, Address, Phone no and Email Id clearly on quotation.
- The date and time for opening of the tender will be informed by notice and email. While opening of tender, tenderer is free to attend himself or depute an authorized decision taking authority as his representative.
- The Tenderer have to provide the genuine Cisco product only.
- The Tenderer has to bring his sample piece of each item mentioned in the quotation for verification at the time of tender opening (Network Switch).
- The tender will be opened at the given date and time informed in the notice. Tender will be opened irrespective of attendance of single tenderer also.
- The successful vendor will require to show online warranty of the product to the office at the time of delivery of hardware. The period of warranty will start from the date of supply of the hardware.
- In the case of breakdown or any obstacle in functioning of the Network Switches during warranty period, the vendor shall ensure that, the same is replaced within 48 hrs.
- The warranty period should be mentioned in the original bill.
- Any complaint received after tender opening will not be entertained.
- The material should be delivered within 7 days of receiving of Work Order. If there is any default in making delivery of the items mentioned in work order within the prescribed time, the Security Deposit of 8500/- will be deducted/lapsed.
- Payment will be made after receiving of all Hardware items and receipt of the bill. Payment will be made after passing of bill by Pay and Accounts Office.
- No payment shall made in advance nor any loan from any bank or financial institution shall be recommended on the basis of award of work.
- The committee reserves all the rights to reject the said item, if the cost of the hardware item is low but the quality of product is poor.

- While receiving Hardware items if any material is found damaged or not of brand and quality, tenderer is bound to provide the new hardware item in exchange.
- The successful tenderer should deliver all hardware items at Head office and Bandra branch without any transportation charges.
- Court of Small Causes, Mumbai shall be liberty to withhold payments in full subject to delay in time given for supply of Hardware items.
- The Hon'ble Chief Judge Court of Small Causes will reserve all the decision making rights.
- Court of Small Causes, Mumbai reserves the right to accept or reject any quotations as also to alter any or all of the terms and conditions without assigning any reason.
- Validity of the rates quoted in the tender should be valid for 60 days.

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Annexure – II

Quotations for Purchase of

“2 new 24 port Manageable Network Switches and 6 new 24 port unmanageable Network Switches for Head Office and Bandra Branch.”

Sr. No.	Item	Qty	Model	Warranty	Price per Item Including G.S.T.	Total Price Including G.S.T.
1	Cisco 24 Port Manageable 1000 mbps with 2 trans-receiver ports network switches	2				
2	Cisco 24 Port Un-Manageable 1000 mbps network switches	6				