

THE HIGH COURT OF JUDICATURE AT BOMBAY,
NAGPUR BENCH, NAGPUR.

Tel. No. : 2562892(O)
e-mail ID: hcnag@mah.nic.in

No. Lib. 25 /51-9/2024
Date : 14/10/ 2024

TENDER NOTICE

The Sealed Tenders are hereby invited for Pest Control Treatment for the protection of Books and Office records for the period of 1 year which may be extended for a further period of 2 years, as per the Terms and conditions enclosed herewith. The rates shall be quoted in prescribed format attached herewith. The last date of receiving Tender is 25/10/2024 up to 11.00 a.m. and the same will be opened on the 04/11/2024 at 11.00 a.m. in the Chamber of undersigned.

I am to state that, the Tenders received after prescribed date and time will not be considered.



(R. M. Sadrani)
Registrar (Administration)

Enclosed: 1. Terms and Conditions.
 2. Prescribed format

TERMS AND CONDITIONS

1. The tender contract includes
 - a. Two six-monthly heavy and intensive sprays for Pest Control
 - b. Monthly compulsory check-up
 - c. Complaint based service.
 - d. Removal of Rodent Problem
2. On no occasion, the arrangement of books or office record shall be disturbed.
3. During the contract period, there should not be any damage to the books, records, furniture etc.
4. The tenderer shall have to carry out at own cost a fresh spray in the affected area(s) till the pest, white ants etc. disappear.
5. Chemicals harmful to the human-beings shall not be used.
6. The tenderer submitting tender for the first-time to our office shall have to arrange a free and full scale demonstration in the office on any convenient day. Such firm shall have to furnish information about previous experience of work they did in other offices with full details of work carried out and respective addresses of such offices in order to ascertain the standing of the firm in the pest control trade.
7. The tenderer shall have to furnish copy of License issued by the Licensing Authority i.e. from VIII under Rule 10(4), as per provisions of the Insecticides Act, 1968.
8. The firm shall have to use pesticides of any of the Standard Companies and the sealed containers shall have to be opened before the Librarian before they are used in our office.
9. Arrangement will have to be made **for removal of rodent problems**, being a part of pest control treatment and providing **Cake and pad**.
10. The successful tenderer shall have to furnish **security/deposit of Rs. 7500 /-** in the form of Fixed Deposit of any Nationalized Bank to our office within 8 days after receiving the work order. The said security deposit will be returned to the tenderer after the expiry of the contract period, subject to the satisfaction of office. In case, office found irregularities / deficiencies, as stated below on the part of tenderer, it will deduct the amount percentage-wise from security deposit as under :-
 - i) For disturbing the arrangement of the Library books and office records - to deduct 5%
 - ii) For damaging the books, records furnitures etc. of the office - to deduct 5%
 - iii) Failure to provide the arrangements for the removal of the rodent problems - to deduct 5%

- iv) For using unfair means and sub-standard materials - to deduct 5%
11. In case, office found that first pest control treatment is not effective to destroy white ants, etc., second spray will be carried out at the end of tenderer. On failure to conduct second spray, entire Security Deposit shall be forfeited and the office shall not hear any grievance of the firm.
 12. The Registrar (Admn.) reserves the right of rejecting or accepting tender, without assigning any reason therefor and his decision shall be final.
 13. The payment of bill will be made subject to availability of grants, however, work should not be suffered for this reason.
 14. The Sealed Tender will be opened in the office of the Registrar (Admn.), High Court, Nagpur on **04/11/2024 at 11.00 a. m.** in the presence of the Tenderers.
 15. Quote your rates in lump-sum amount including Service tax, Income tax etc . Tenderer submitting rates in Sq. ft. will be rejected by this office.
 16. Probable places for spray shall be as follows:

Sr. No.	Particulars	Total Nos.
1	All Courts including Chambers In main and annexed buildings	14
2	Nyay Kaushal Library	01
3	Record Rooms	04
4	New Record Room (Basement hall of Annex Building)	02
5	Officers' Chambers	25
6	Stationery Rooms	03
7	Judges Library	02
8	Home Libraries of the Hon'ble Judges' Bungalows	19
9	All Sections of Main Building and Annex North Building	40
10	Tea Room of Hon'ble Judges.	1
11	Auditorium in North Annex	1
12	<u>V. I. P. Room</u> (in North Annex Building)	1

17. The tender contract will be operational from the date of receipt of work order.

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14-10-2024

REGISTRAR (ADMN.)

PRESCRIBED FORM

1. **Name of Vendor** :
2. **Address** :
3. **The lump-sum rates quoted by the Vendor as against the condition No.16 in Terms and Conditions of the contract** :

<u>Required Documents to be attached</u>	<u>(Yes / No)</u>
1. Certificate in respect of membership with authorized/Registered Pest control Association :	-----
2. Certificate of Registration :	-----
3. License Validity Certificate :	-----
4. Experience of previous work :	-----
5. Income Tax returns for last two years :	-----
6. GST Registration Certificate :	-----
7. PAN Card of the Firm :	-----

Proprietor/Authorised Agent of the Firm