

**HIGH COURT OF JUDICATURE AT BOMBAY
BENCH AT AURANGABAD
- : NOTICE : -
CALLING QUOTATIONS FOR PROVIDING ANTI-TERMITE
TREATMENT**

**No. N/Cash/288/2024.
Date: 06/01/2024**

The High Court of Bombay Bench at Aurangabad invites sealed quotations from reputed/eligible agencies for fixing the rates for providing anti-termite treatment for the documents/record of this office for period of one year from the date of award of contract, by spraying & drilling method for record kept in various departments of this Registry, as per details given at Annexure "D". The agency shall have to provide treatment, by spraying method- **without use of water**, once in a quarter/or as directed by High Court Registry.

General Terms & Conditions : -

1. The Sealed Quotations for providing Anti-termite treatment be superscribed as "**Quotation for Anti-termite treatment**" and addressed to the Registrar (Admn.), High Court of Judicature at Bombay, Bench at Aurangabad, and should reach on or before 15/01/2024 upto **5.00 p.m.**

2) Interested bidders shall visit and inspect the actual site/area particular rooms/Branches to be sprayed in Anti-Termite Treatment before submitting the tenders on any working day

between 10.00 a.m. to 5.00 p.m. prior to last date of submission of tenders. Once the tender is submitted, no complaints regarding the work area will be entertained by this Registry.

3. The quoted rates must be inclusive of all taxes/duties, levies or any other charges and will be in enforce during the contract period. No price revision /alternative will be allowed during the contract period after the submission of the tender.

4. The agency should mention name and quantity of chemical/s to be used for the anti-termite treatment and also quote rates in the format given at Annexure “B”. The agency will have to give written undertaking that, after such a treatment, there will not be re-occurrence of termites for specific period. In the event of re-occurrence, it will have to take steps to eradicate the same, free of cost.

5. The successful agency/vendor will have to provide Anti-termite treatment with proper care and caution, so that no damage is caused to the life & Property, including documents/record of this Registry. In case the damages/loss is found to have cased after anti-termite treatment to the lives/record/documents of this Registry, the agency/vendor shall be totally responsible for the same and the appropriate action shall be taken against the agency, as may be decided by the High Court Registry.

6. The bidders should submit a Demand Draft for Rs.5,000/- of any Nationalized Bank with the quotation. The quotations without EMD will be summarily rejected. The EMD amount will be refundable to the unsuccessful bidders as well as to the successful bidder after the submission of Bank Guarantee.

7. Security Deposit :- The successful Bidder shall at his own expenses submit an unconditional and irrevocable Performance Bank Guarantee, as a security deposit for Rs.5000/- of any Nationalised Bank with Tender Issuing Authority in favour of Registrar [Admn.], High Court, Aurangabad, within fifteen (15) working days from the date of work order, as per proforma given at Annexure "C". The said Bank Guarantee will be returned to the successful bidder on successful completion of contract period. However, if the bidder has committed any breach of the said Terms & Conditions in tender document or fails to provide satisfactory services during the contract period, the said security deposit amount shall be forfeited by the Registry.

8. The decision of the High Court Registry in the evaluation of the qualification criteria and Commercial Bids shall be final. No correspondence will be entertained outside the process of negotiation / discussion with the High Court Registry.

9. The Bidders shall have to enclose duly filled Annexure "A" along with the required photocopies of documents with the quotation.

10. The payment will be made to the agency as per Government rules, after satisfactory performance report received from concern Branches.

11. The Registrar (Admn.), High Court of Judicature at Bombay, Bench at Aurangabad reserves all rights to terminate the Contract, at any stage, without assigning any reason.

12. The Registrar (Admn.), High Court of Judicature at Bombay, Bench at Aurangabad reserves the right to reject any/all offer(s) without assigning any reason thereof. Any inquiry after submission of the quotation shall not be entertained.

13. All legal disputes are subject to the Jurisdiction of the Court at Chhatrapati Sambhajinagar in Maharashtra only.

Date : 05/01/2024.

Sd/-
REGISTRAR [ADMN.]

Annexure 'A'
TENDER DOCUMENT

(This tender document proforma should be filled up & enclosed with the quotation)

Name of Agency	
Detailed address	
Telephone Numbers	
E-mail Id	
The Particulars of Chemical proposed to be used for Anti-termite treatment.	

Section I : - Eligibility Criteria

Sr. No.	Eligibility Criteria/ List of documents to be uploaded serially in technical cover	Documents uploaded Yes/No
1	Experience certificate of min 3 years in Govt./PSU offices/Public Sector dealing with the similar filed (Copies of Work Order or certificate of satisfactory services should be uploaded)	
2	The copy of Registration Certificate of GST	
3	The copy of Shop Act Certificate.	
4	Copy of Acceptance of terms and conditions with the sign & seal of bidder/agency.	

Seal & Sign of
Company/agency/firm

ANNEXURE 'B'

(Proforma of Price Bid)

Sr. No.	Description of work	Rates in Rupees
1	Anti-termite Treatment by Spraying Method to the documents/record kept in the various departments (as per list mentioned at Annexure "D") of High Court of Judicature at Bombay, Bench at Aurangabad, without use of water.	Rs. _____/- per Treatment, including all taxes.
2	Anti-termite Treatment by Drilling Method to the documents/record, as and when required by this Registry.	Rs. _____/- per Sq. Ft., including all taxes.

Undertaking

- 1) I/We M/s. _____, do hereby undertake that, I/We have read and understood all the terms and conditions of e-tender notice and agree to abide by them.
- 2) We have physically visited the places/site for which the above treatment is to be provided and after consideration of required material for the same quoted the above rates and I will abide to provide the said treatment properly during the contract period on above approved rates.
- 3) I/We M/s. _____ Company/agency hereby undertake(s) that, the above mentioned information is true and correct and my/our company/firm is/are not black listed by The Central/State Government, Corporations or Government Undertakings.

Date:

Seal & Sign of Company/agency/firm

Annexure - C

PERFORMANCE SECURITY FORM

To,
The Registrar (Admn.)
High Court of Judicature at Bombay,
Bench at Aurangabad.

WHEREAS _____ (Name of Contractor) has undertaken the Contract, as per Tender No. _____ dated, _____ to provide **Anti-Termite Treatment** (Description of goods and Services) hereinafter called "the Contract".

AND WHEREAS it has been stipulated by you in the said Contract that the Tenderer shall furnish you with a Bank Guarantee by a recognized Bank for the sum specified therein as security for compliance with the Tenderer's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Tenderer a guarantee:-

THEREFORE, WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Tenderer, up to a total of Rs. _____ (amount of the guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Tenderer to be in default under the Contract and without cavil or argument, any sum or sums within the limit of _____ as aforesaid, without your needing to prove or to show the grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the _____ day of _____ 20__.

Signature and
Seal of Guarantors _____

Date :- _____

Address: _____

Annexure - "D"
Name of Department

Sr. No.	Name of Branch
1	W.P. Pending & Due
2	W.P. Communication
3	W.P. Board
4	Nazir Store Rooms
5	PLA
6	F.A. Branch & its Halls
7	F.A. Board
8	Decree "A" Branch
9	Decree "B" Branch
10	CRA/SC Branch
11	S.A. Branch & S.A. Board
12	Criminal "A" Branch
13	Criminal Board Department
14	Criminal R & P
15	Criminal "B" Branch
16	Record Room & its Halls
17	Civil R & P
18	Hon'ble Judges Library-1
19	Hon'ble Judges Library-2
20	Computer Section Stock Room & Server Room
21	Court Keeper Branch Hall
22	Hon'ble Judges Library Hall at Annexe Building.
23	Bill Section