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**HIGH COURT OF JUDICATURE AT BOMBAY  
BENCH AT AURANGABAD**

**TENDER NOTICE**

**N/Cash/2411/2026.**

**Dated: 10/02/2026.**

High Court of Judicature at Bombay, Bench at Aurangabad invites Sealed quotations from reputed suppliers/firms/agencies **for stitching matters at High Court of Judicature at Bombay, Bench at Aurangabad.**

**Other Tender Information :**

<b>Tender Fees</b>	<b>E.M.D.</b>	<b>Contract Period/Stipulated time period to complete work</b>
Rs.1500/- Non Refundable	Rs.15000/-	20 days

**TIME-TABLE OF TENDER**

Date & Time of Publication	10/02/2026
Last date & time of submission of Bid	17/02/2026 by 5.00 p.m.

For obtaining details of terms and conditions interested firm/agency may log on to the website <https://bombayhighcourt.nic.in> and also for other Tender inquiry phone No.0240-2993303.

Date: 10/02/2026.

Sd/-  
REGISTRAR [ADMN.]  
HIGH COURT OF BOMBAY  
BENCH AT AURANGABAD

**General Terms & Conditions : -**

1. The Sealed quotation should be addressed to "The Registrar (Admn.), High Court of Bombay, Bench at Aurangabad, Jalna Road, Chhatrapati Sambhajinagar-431009".
2. The Sealed quotation should be superscribed with "Quotation for Stitching matters" and must be submitted in the office of Registrar (Admn.), High Court of Bombay, Bench at Aurangabad, on or before **17/02/2026 by 5.00 PM.**
3. The Tenderer has to submit a Demand Draft of Rs.1500/- (One Thousand Five Hundred Only) as a Tender Fees (Non Refundable) and an EMD of Rs.15,000/- (Rupees Fifteen Thousand Only) by a Demand Draft of Nationalized Bank, in favour of the Registrar [Admn.], High Court of Bombay, Bench at Aurangabad. Quotations received without EMD, will be summarily rejected.
4. As per Government Resolution dated 01/12/2016 of the Industry, Energy & Labour Department, the Micro, Small, and Medium Enterprises registered as manufacturers under the Micro, Small & Medium Enterprises Development Act, 2006 (MSMED Act-2006) are exempted from paying Tender Fees and Earnest Money Deposit (EMD). This exemption is granted to Government Boards/Corporations/Undertakings and manufacturers and suppliers registered under the MSMED Act. In absence of a valid certificate from the MSME or NSIC, such tenders will be rejected outright.
5. Performance Security/EMD amount will be returned to the successful

bidder after completion of satisfactory contract, without any interest. In case if the bidder breaches any of the terms and conditions or fails to provide satisfactory services within the stipulated time as per the terms and conditions, the said Performance Security amount of Rs. 15,000/- will be forfeited by this Registry. This Registry also reserves the right to reduce the contract period or cancel the contract without assigning any reason.

6. Statutory Levies: The contract cost includes GST, labour charges, all required materials, statutory levies (if any), and any charges imposed by the State or Central Government.

7. The Tenderers are expected to examine all instructions, forms, terms and conditions in the bidding documents. Upon failure to furnish all requisite information mentioned in the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect, shall be at the bidder's risk and may result in rejection of the bid.

8. Interested bidders may visit and inspect the matters/actual work at Record Room of High Court of Bombay, Bench at Aurangabad, which is to be done by the Tenderer before submitting the tenders on any working day between 10.00 a.m. to 5.00 p.m. prior to last date of submission of tenders. Once the tender is submitted, no complaint regarding contractual work will be entertained by the Registry.

9. The bid is liable to be rejected outrightly without any intimation to the Bidder if any information called for the tender document is not given therein or if any particular details asked for in the Forms / Proforma of tender is not furnished fully.

10. Considering extreme urgency, the successful bidder should **complete the allotted work within 20 days**, including Holidays and Public Holidays as per requirement of High Court of Bombay, Bench at Aurangabad.

**11. The selected Tenderer has to depute sufficient numbers and well trained manpower at this Registry from 10.00 a.m. till the completion of daily allotted work, at his own cost and expenses and will be responsible for providing express services to this Registry.**

12. The Bidders should submit filled Annexure "A" along with required photocopies of documents serially with the quotation.

Note : High Court of Bombay, Bench at Aurangabad reserves the right to waive any minor informality or non-conformity or irregularity in a tender.

13. The successful Tenderer should complete the said allotted work with proper care, correctly and expressly, without any excuse of absence of manpower, failing which penalty so as decided by this Registry will be deducted from the security amount deposited or from the payment of Tenderer.

14. The payment will be released to the firm, after satisfactory completion of work, as per terms and conditions, as per Government Rule, after deducting necessary taxes, penalties if any and after receipt of satisfactory report from the concerned department, subject to availability of budget and passing of the bill by the Treasury at Chhatrapati Sambhajanagar. In the event of any delay in payment due to such reasons, the Registry will not be

liable to pay any interest or charges on account of such delayed payment.

15. The successful tenderer shall be responsible for compensation towards all Statutory Liabilities to any person caused due to any injury, arising out of his business with this Registry under this Agreement/contract period and this Registry will not be liable for the same in any manner, whatsoever.

16. The successful tenderer shall stitch the matters very carefully and shall not tamper in any manner or destroy or damage the document or contents therein whatsoever and shall take every precaution for safety of the record, given by this Registry for the purpose of stitching work. In the case of default/damages found to the documents or theft there to, the tenderer will be liable for damages/theft and Registry will be at liberty to initiate appropriate action against the tenderer, considering the seriousness of the matter.

17. The successful tenderer must observe the highest standard of ethics during execution of contract. Any act of corrupt or fraudulent practice on the part of the tenderer will attract termination of the contract and forfeiture of performance security, blacklisting of the tenderer and any other action under the law.

18. The stitching work will be subject to the approval of this Registry. In case same is found inferior or not in accordance with the approved samples, it will be rejected and the work will have to be re-done to the satisfaction of this Registry at his/their own expenses.

19. Good quality binding material desired by this Registry should be used for stitching the Matters i.e. Thread (Vimal make), Needles, Hammers, poker (tocha) and other material etc.

20. The above specified work is not just supply of manpower but it is also a contract for carrying the work of stitching matters within stipulated time. The workers appointed for the said work should be only of the tenderer. This Registry is not responsible in this behalf whatsoever.

21. The decision of this Registry in eligibility criteria will be final. No correspondence will be entertained outside the process of negotiation / discussion with this Registry.

22. The High Court of Bombay Bench at Aurangabad reserves the right to accept or reject any Bid and to annul the Bidding process and reject all Bids at any time prior to award of Contract/after award of contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for Tendering Authority's action.

23. The Decision of this Registry in respect of evaluation of bids and award of contract will be final and binding upon the bidder/supplier.

**24. Arbitration :-**

In the event of any dispute or difference arising out or touching upon any of the terms and conditions of this contract and / or in relation to the implementation or interpretation thereof, the same shall be resolved initially by mutual discussion and conciliation but in the event of failure thereof, the

same shall be referred to the sole arbitrator appointed by High Court Registry. The arbitration shall be at Chhatrapati Sambhajinagar and the Arbitrator shall give his award in accordance with “The Arbitration and Conciliation Act, 1996”.

25. Legal dispute if any, shall be subject to the Jurisdiction of the Aurangabad Court in Maharashtra State only.

Date: 10/02/2026.

Sd/-  
REGISTRAR [ADMN.]  
HIGH COURT OF BOMBAY  
BENCH AT AURANGABAD

**ANNEXURE "A"**

**(This tender document proforma should be filled up  
& submitted with the tender on letter head of Contractor/Agency/  
firm)**

Name of Agency	
Detailed address	
Telephone/Mobile Number	
E-mail Id	

**Section I: - Eligibility Criteria**

Sr. No.	Eligibility Criteria/ List of documents	Documents Attached Yes/No
1	1)DD No._____ dtd. _____ for Rs.1500/-(Tender Fee)  2) DD No._____ dtd._____ for Rs.15000/- ( EMD)	
2	The copy of Registration of Company/Agency/firm/service provider	
3	The copy of registration of GST.	
4	PAN	
5	<b>UNDERTAKING &amp; DECLARATION (On letter head of Contractor/Agency/ firm)</b>	
	Note : - Required information in above prescribed proforma must be typed/filled in and attached with quotation serially.	

Seal & Sign of Company/agency/firm



**ANNEXURE "B"**  
**UNDERTAKING & DECLARATION**  
**(On letter head of Contractor/Agency/ firm)**

To,  
The Registrar (Admn.),  
High Court of Judicature at Bombay,  
Bench at Aurangabad.

Name of Bidder : -

Sir,

1. I/We hereby agree to abide by all the terms and conditions laid down in the tender document inviting tenders for stitching the matters at High Court of Judicature at Bombay, Bench at Aurangabad, as described in the tender document.
2. I/We hereby declare that, before signing this bid I/We have read and fully understood all the terms and conditions and instructions contained therein and undertake myself/ourselves to abide by the said terms and conditions in all respect.
3. I/We hereby declare to have inspected all the matters and method of stitching at High Court, Bench at Aurangabad and got myself/ourselves satisfied about the work and required number of trained Workers/Machines/tools and quantity of material, for the above said work which will be provided during executing the contract.
4. I/We undertake the responsibility to furnish details and particulars of manpower deployed by us for the aforesaid services.
5. I/We undertake that, I/We will complete the said work with correctness and due satisfaction of High Court Registry by providing sufficient number of manpower for completing the said work within stipulated time i.e. within 20 days.
6. I/We declare that, no any kind of bankruptcy/insolvency proceedings is pending against me/us and I/We have not been declared so during the last five years.

7. I/We undertake to abide the guidelines issued or to be issued by the Health Authority or the High Court Administration for Covid-19 or similar other variants.

8. I/We declare that, the undersigned bidder has never been blacklisted by the Central/State Government/Corporation, other Government Institutions.

9. I/We declare that no any legal proceedings for violation of Labour Welfare Legislation or other criminal proceedings is pending against the bidder.

Signature of the bidder

Name & Address of the bidder with Seal

**ANNEXURE 'C'**  
(On letter head of Contractor/Agency/ firm)

**Price Bid for Stitching Matters at  
High Court of Judicature at Bombay, Bench at Aurangabad.**

<b>Sr. Nos.</b>	<b>Particulars</b>	<b>Amount in Rupees, per matter Including Manpower, GST,Material,Freight etc.</b>
1	Stitching the Matters approx. 11348 Nos., as per per sample, by using good quality material, as per terms and conditions of tender notice.	Rs.____/- per matter
	<b>Note:</b> Bidders to note that, the number of matters may decrease when the actual work begins. No any complaint in this regard will be entertained.	

Signature and Stamp of the bidder