

BOMBAY HIGH COURT

Technical Manpower on Contract Basis

Applications are invited from the eligible candidates for 29 Posts of Senior System Officers and 54 Posts of System Officers for Bombay High Court, its Benches and District & Taluka Courts in the State of Maharashtra on contract basis **for a period of twelve months subject to availability of Budget / Funds. The Selected candidates will be paid a fixed / consolidated fee and will not be entitled to any other Pay or Allowance. It is a full-time assignment and the candidates will not be allowed to take up any other assignment during the period of the contract.** The appointment may be extended for further period of twelve months depending on the performance of the candidate and requirement of the High Court.

The link of online application shall be made available on the official website of the Bombay High Court at **<https://bhc.gov.in/bhcsysadmin/>** on 1st January 2026.

The last date for submission of an application is 15th January 2026 at 5:30 p.m.

The Qualification and Eligibility for the post of Senior System Officer and System Officer are as under: -

Sr. No.	Manpower description with Qualification and Skill-set Required	No. of Posts	Fees to be paid per month
1)	<p><u>Senior System Officer</u></p> <p>Must hold a Degree of B.E./B.Tech. in Computer Science / Engineering or Information Technology or Electronic Engineering or MCA or equivalent qualification from recognized University with five-year experience.</p> <p style="text-align: center;">AND</p> <p>Must possess Network Certifications.</p> <p style="text-align: center;">OR</p> <p>Must possess additional certifications like MCSE (Microsoft Certified Systems Engineer) / RHCE (Red Hat Certified Engineer) or equivalent qualification and RHEL (Red Hat Enterprise Linux).</p>	29	₹46,000/-
2)	<p><u>System Officer</u></p> <p>Must hold a Degree of B.E./B.Tech. in Computer Science / Engineering or Information Technology or Electronic Engineering or MCA or equivalent qualification from recognized University with one year experience.</p> <p style="text-align: center;">AND</p> <p>Must possess Network Certifications</p> <p style="text-align: center;">OR</p> <p>Must possess additional certifications like MCSE (Micro Soft Certified Systems Engineer) / RHCE (Red Hat Certified Engineer) or equivalent qualification and RHEL (Red Hat Enterprise Linux)</p>	54	₹40,000/-

Instructions :

- 1) The list of eligible candidates and the date of interview will be published on the official website of the Bombay High Court at <http://bombayhighcourt.nic.in>.
- 2) At the time of interview, the eligible candidates shall submit two passport

size photographs, Original Character Certificates issued by two respectable persons with their names, designation and full postal address, issued on or after date of publication of the Advertisement, certifying that, the candidate bears good moral character in the proforma given with this advertisement (Form 'A'). said respectable persons should not be close relative/friend of the candidate.

- 3) At the time of interview, the eligible candidates shall submit Small Family Declaration Certificate given with this advertisement (Form 'B') and the Original Documents along with duly attested photocopies thereof as mentioned in the online application and proof regarding conversion of grades into percentage, if applicable for verification etc.
- 4) High Court may verify the documents submitted by the candidate from issuing authority.
- 5) The candidates will be selected on the basis of educational qualification, experience and / or interview.
- 6) The candidates holding grades shall get grades converted into percentage from the concerned Educational Institutions.
- 7) The candidates already in Government Service / employed in Public Sector Undertaking including Quasi Government Organizations / Autonomous body whether in permanent, Quasi permanent or temporary capacity, shall attach '**No objection certificate**' from the concerned Head of the Department / Employer.
- 8) The System Officers already working at District and Taluka Courts under the Jurisdiction of Bombay High Court can upload their re-appointment order instead of No Objection Certificate (NOC).
- 9) The candidate must be Domicile in the State of Maharashtra and must have adequate knowledge of Marathi language.
- 10) Multiple applications cannot be considered. In case of any difficulties the applicant can raise their queries on email ID at cpc.bom@gmail.com.

11) Instructions regarding Online Application Form :-

- (i) Applications will be scrutinized by Computerized program. Therefore, the candidates are advised to go through the instructions in advertisement before filling up the Online application form. The Registry will not entertain any inquiry/grievance in that respect.
- (ii) Online Application Form should be filled up on computer by using web browsers.
- (iii) The candidates shall have to submit their application online only, in the prescribed format through the Bombay High Court website i.e. <https://bombayhighcourt.nic.in> for which link shall open at 11.00

a.m. on 1st January 2026 and shall close at 5.30 p.m. on 15th January 2026. To avoid last minute rush, candidates are advised to submit the applications well in advance.

- (iv) Applications in any other mode like post/hand delivery/ courier, etc. will not be accepted.
- (v) Before commencing process to fill up Online Application, the candidate must have his/her latest passport size photograph in the jpg/.jpeg format in such a manner that size of each file should not exceed 40 KB and required documents in PDF format, the size of each file should not exceed 2 MB and shall upload the same at the appropriate places shown in the Online Application Form. Also make sure that same should be clearly visible.
- (vi) Candidates are required to select High Court/District location while submitting the online application. Once the establishment is selected and the application is submitted, no request for change, correction or transfer from one establishment to another shall be entertained under any circumstances. Candidates are, therefore, advised to take due care while making their selection.
- (viii) Candidates must fill their complete name (spelling) exactly as per their educational documents/certificates. Candidates whose name has been changed shall produce a copy of the Government Gazette/Marriage Certificate issued by the competent authority at the time of interview.
- (ix) Candidate should provide his/her correct detailed address with Pin Code, e-mail address and his/her own registered mobile number for correspondence.
- (x) Candidate should fill up correct date of birth as per Birth Certificate/educational documents, etc.
- (xi) While filling up the information regarding educational qualification, candidate should mention his/her qualification in following sequence: -
 - a) Graduation,
 - b) Post Graduation.

List of locations:

	Senior System Officer	System Officer
District	Vacant Posts	Vacant Posts
Principal Seat at Bombay High Court	2	0
Bombay High Court Bench at Aurangabad	1	0
Bombay High Court Bench at Nagpur	1	0
Ahmednagar	1	2
Akola	1	2
Amravati	1	0
Aurangabad	0	3
Bhandara	1	0
Buldhana	1	1
Chandrapur	1	1
Dhule	0	2
Gadchiroli	1	0
Gondia	1	0
Jalgaon	0	3
Jalna	1	1
Kolhapur	0	2
Latur	0	1
Mumbai	2	10
Nagpur	1	1
Nanded	1	2
Nandurbar	1	0
Nashik	1	1
Osmanabad	1	2
Hingoli	0	1
Parbhani	1	0
Pune	1	6
Raigad	1	0
Ratnagiri	1	0
Satara	0	1
Sindhudurg	1	1
Solapur	1	1
Thane	1	8
Wardha	1	1
Yavatmal	1	1
Total	29	54

Date:- 29th December 2025Sd/-
Registrar General
High Court, Bombay.

Roles and Responsibilities of Senior System Officer and System Officer

- (1) The Senior System Officer / System Officer shall render technical assistance to the Registrar General, the Principal District Judge or the Principal Judge as the case may be in the ICT enablement of the Courts to enhance the efficiency of the Case Information System.

- (2) The Senior System Officers/System Officer shall perform the following functions:-
 - (i) Resolve CIS and Data replication issues,
 - (ii) Install hardware and software,
 - (iii) Resolve hardware, software and network related issues.
 - (iv) Assist the Principal District Judge or the Principal Judge to monitor and analyze the data uploaded on the National Judicial Data Grid and to generate Reports required to improve the Court / Cases Management.
 - (v) Impart training to the Officers and Staff.
 - (vi) Any other work assigned to him/her by the Registrar General of the Bombay High Court, the Principal District Judge or the Principal Judge.

- (3) The Principal District Judge with the prior approval of the High Court may prescribe the duties of the Senior System Officers and System Officers, by general or special order, from time to time and likewise, may provide for the subordination of, and internal relativity amongst the staff of the District Court viz-a-viz Senior System Officer / System Officer.

- (4) The High Court and the Principal District Judge may further specify, modify, add to or delete from the duties of the Senior System Officer / System Officer from time to time.

Other Terms and Conditions

- **Age :-**

A person who is not more than 40 years of age, as on the date of publication of Advertisement shall be eligible for appointment as Senior System Officer / System Officer.

Provided that, the upper age limit in the case of the candidates belonging to SC/ST and communities recognized as backward by the Government for the purpose of recruitment shall be 45 years.

- **Disqualification for appointment :-**

No person shall be eligible for appointment as Senior System Officer / System Officer :-

- (a) if he is not a citizen of India;
- (b) if he has been convicted of an offence involving moral turpitude or he is or has been permanently debarred or disqualified by the High Court or the Union Public Service Commission or any State Public Service Commission from appearing for examinations or selections conducted by it; or
- (c) if he directly or indirectly influences the 'Selection Committee' by any means for his candidature; or
- (d) if he is a man, has more than one wife living and if a woman has married a man already having another wife; or
- (e) if he has more than two children.
Explanation – For the purpose of this clause, where a couple has only one child, any number of children born out of a single subsequent delivery shall be deemed to be one child.
- (f) The application of a Senior System Officer/System Officer currently serving at a District or Taluka Court shall not be considered for appointment to the same post in any other district.

- **Condition relating to suitability, fitness and Character :-**

No person selected by the Selection Committee shall be appointed :-

- (i) unless the Appointing Authority is satisfied that he is of good character and is in all respects suitable for appointment to the service;
- (ii) unless he is certified by the medical authority specified by the High Court that he is medically fit to discharge the duties of the post for which he is selected.

- **Tenure :-**

- (i) All appointments to the post of Senior System Officer / System Officer shall be on a contract basis;
- (ii) The tenure of the Senior System Officer / System Officer may be

appointed for a period of one year and it may be extended upto 5 years.

- **Remuneration :-**

Remuneration shall be as per orders issued by the State Government from time to time.

- **Termination :-**

(1) The Appointing Authority may terminate the services of Senior System Officer / System Officer at any time and without assigning any reason, with one month's notice or one month's pay in lieu thereof and upon such termination the Senior System Officer / System Officer shall immediately cease to hold such office.

(2) The Senior System Officer / System Officer may also seek termination of service with one month's notice or by depositing one month's pay in lieu thereof.

- **Transfer :-**

(1) The Senior System Officer/System Officer will be appointed according to the district preference indicated in the application and the posting shall not be transferable to any other district.

(2) The appointing authority shall have the prerogative to transfer Senior System Officer / System Officer at any time.

- **Training :-**

Every person appointed as a Senior System Officer / System Officer shall undergo such training as may be prescribed by the High Court from time to time.

- **Leave :-**

The Senior System Officer / System Officer shall be entitled to eight days leave in one calendar year.

- **Residuary Provision :-**

The condition of the service of the Senior System Officer / System Officer for which no express provision is made shall be determined by the Committee of Judges of the Bombay High Court constituted by the Chief Justice of Bombay High Court, for such purpose when need arises.

Date :- 29th December 2025

Sd/-
Registrar General
High Court, Bombay

CHARACTER CERTIFICATE

Form - A

Certified that, Shri./Smt./Kum. _____

son/daughter/wife of Shri _____

r/o _____ is well known to me since last _____ years.

To the best of my knowledge and belief he/she bears good moral character and has nothing adverse which debars his/her suitability for Government job. He/she is not my relative.

Place : _____

Signature : _____

Date : _____

Name : _____

Occupation : _____

Address : _____

Mobile No : _____

SMALL FAMILY DECLARATION

Form - B

I, Shri/Smt./Kum. _____

son/daughter/wife of Shri. _____

aged _____ years, resident of _____

do hereby declare as follows:

1. That I have filled my application for the post of _____
2. I have _____ (Number) living children as on today. Out of which No. of children born after 28th March 2005 is _____ (Mention date of Birth, if any)
3. I am aware that if any total number of living children are more than two due to the children born after 28th March 2005, I am liable to be disqualified for the same post.

Place:

Date:

Signature

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MANPOWER ON CONTRACT BASIS**

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Date :- 29th December 2025

Sd/-
Registrar General
High Court, Bombay.