

**HIGH COURT OF JUDICATURE AT BOMBAY  
BENCH AT AURANGABAD**

**TENDER NOTICE FOR BINDING OF BOOKS OF THE HON'BLE  
JUDGES' LIBRARY FOR THE YEARS 2023-24 and 2024-25.**

Sealed tenders are invited in the prescribed format duly signed as per Terms and Conditions mentioned in Annexure enclosed herewith on or before **18<sup>th</sup> April, 2023 up to 3.00 p.m.** from the binders who are having their own binding firm with experience of binding of Law Reports. The tenders will be opened on the same day at **4.00 p.m.** before and in the chamber of the undersigned. The letters should be clearly superscribed with the words "**Tender for Book-Binding**" on the sealed envelope. The sample of Rexine, Leather, Puttha etc. Should be sent along with the tenders. If the tender from the binder does not fulfil the Terms and conditions, it is liable to be rejected.

The tender form in prescribed format with declaration from the binder and terms and conditions can be downloaded from the Official Website "**bombayhighcourt.nic.in**". The sealed envelope should be sent in the name of the Registrar (Adm.), High Court of Bombay, Bench at Aurangabad. This office reserves the right to reject any or all tenders without assigning any reason thereof.

05<sup>th</sup> April, 2023

Sd/-  
REGISTRAR  
(Adm.)

**PRESCRIBED FORMAT FOR BINDERS**

<b>Sr. No.</b>	<b>Description of binding work</b>	<b>Rate per book or volume (in ₹)</b>
1	<b>Cloth Spine Puttha Binding (for General Books)</b> of Heavy duty Puttha, good quality cloth on spine and plain white paper.	
2	<b>Full Rexine Binding (for Govt. Gazettes)</b> of Black Foam Rexine, thick white paper at the inner side of the first and last cover.	
3	<b>Leather Binding (for Law Reports)</b> of Ripe White Leather, thick white paper at the inner side of the first and last cover.	
4	<b>Leather Rebinding (for Law Reports)</b> of Ripe White Leather, thick white paper at the inner side of the first and last cover.	

**DECLARATION FROM THE BINDER**

I read all the terms and conditons carefully, prescribed for binding work of Hon'ble Judges' Library of High Court of Bombay Bench at Aurangabd. I agree the same.

Yours' faithfully,

( Signature, Date and Stamp)

**TERMS & CONDITIONS FOR BINDING OF BOOKS  
FOR THE YEARS 2023-24 and 2024-25**

1. The tenderer/binder should submit his tender form in a sealed envelope in the name of **The Registrar (Adm.), High Court of Bombay, Bench at Aurangabad.**
2. Sample pieces of Ripe White Leather, Black Foam Rexine and Hard Puttha which are to be used for binding, should accompany the sealed envelope.
3. The tenderer/binder should bind the books in Section/stiching/simple binding whichever applicable to the books, neatly, with quality material of Ripe White Leather on the spine and the corners of the book/Black Foam Rexine on both sides,/hard puttha, affix Calico Cloth on spine with Puttha, seeraja on the top and bottom edges of books and also thick white sheet at the inner side of the first and last cover.
4. Book (Law Report/Gazette) should be neatly golden embossed on the spine (either directly on red/black colour or on the label) with the book name on the top, year and volume no. in the middle and name as "**High Court, Judges' Library at Aurangabad**" at the bottom accordingly.
5. The tenderer/binder should take over the books for binding from the Hon'ble Judges' Library and deliver the same, within stipulated time in the Hon'ble Judges' Library at his own cost in the office hours only.
6. This office shall apply the following tests to each volume received duly bound from the binder. If this office is not satisfied with any or all the tests, it will make a direct and proportionate deduction from the bill itself as per rate and type of binding of volume.
  - A. For not using quality of binding materials in a volume to deduct from the rate of type of binding .....40%
  - B. For not keeping quality of workmanship in a volume to deduct .....20%

7. If any book is lost, the tenderer shall be liable to pay the entire replacement cost fixed by this office.
8. These rates are valid up to 31<sup>st</sup> March, 2025.
9. The tenderer/binder should Pay ₹ 5,000/- (**Rs. Five thousand only**) as a **Security Deposit** in the name of **Registrar (Adm.), High Court of Bombay, Bench at Aurangabad**, after receipt of the tender acceptance letter from this office which will be refundable after completion of satisfactory work and clearance certificate from the Librarian.
10. The work of binding will be given in a lot of – not less than 50 books, but not more than 150 books at a time and the said lot will have to be returned within 15 days from the date of the receipt of the same.
11. If any defect/defects after binding is/are detected, the binder will have to remove the same without any additional charges.
12. Payment of the bill towards binding work will be made on the availability of funds from the Government. However for this reason work should not suffer.
13. If the tenderer/binder has not executed the assigned work as per terms and conditions of contract, then his security Deposit will be forfeited and his firm will be blacklisted for next 3 years.
14. Failure of any terms and conditions as above, the undersigned has reserved the right to reject the tender or withdraw the assigned work at any time.
15. Legal disputes, if any, shall be subject to the jurisdiction of Aurangabad Court.

05<sup>th</sup> April, 2023

Sd/-  
REGISTRAR  
(Adm.)