

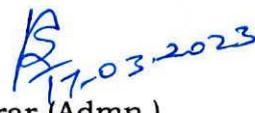
HIGH COURT OF JUDICATURE AT BOMBAY,
NAGPUR BENCH, NAGPUR.

O.W. NO. 1445 /2023
Date: 17th March, 2023.

NOTICE INVITING TENDER

Sealed Tenders are invited from interested Dealers/ Suppliers for purchase of Superior Quality – Computer Peripherals/Articles for the use of High Court of Judicature at Bombay, Nagpur Bench, Nagpur, for the period of Two Years, from the date of issuance of work order, as per the specification mentioned in the Tender documents. The interested parties may submit their Tender on or before 27/03/2023 upto 05.00 p.m.

The tender documents and Terms and Conditions are available on the official Website of the High Court of Bombay, i.e. <http://bombayhighcourt.nic.in>.


Registrar (Admn.)
High Court of Bombay,
Nagpur Bench, Nagpur.

HIGH COURT OF BOMBAY, BENCH AT NAGPUR
TENDER NUMBER BOM HC/ NAG/COMPUTER PERIPHERALS-
ARTICLES/1445/2023

1. GENERAL

The Registry of Bombay High Court, Bench at Nagpur invites sealed Tenders in two parts i.e., Technical Cover and Financial Cover from reputed and experienced agencies for purchase of Computer Peripherals/Articles for the use of High Court of Judicature at Bombay, Nagpur Bench, Nagpur, for the period of Two Years, from the date of issuance of work order, as per the specification mentioned in this Tender documents. The interested parties may submit their Tender on or before 27/03/2023 upto 05.00 p.m.

2. TIME-SCHEDULE OF TENDER PROCESS :

Tenderer Reference	Tender No. High Court/ <u>NAG/COMPUTER</u> <u>PERIPHERALS/ARTICLES / 1445</u> <u>/2023</u>
Date of Publication	18/03/2023
Last date and time to submit Tender	27/03/2023 upto 05.00 p.m.
Date, Time and place of opening of Technical Cover/Envelope	29/03/2023 at 03.00 p.m. In the Chamber of Registrar (Administration)
Date, Time and place of opening of Financial Cover/Envelope	01/04/2023 at 03.00 p.m. In the Chamber of Registrar (Administration)

(Note : The parties applying for Tender shall remain present at the time and place of the opening Technical Cover)

3. ELIGIBILITY CRITERIA FOR TENDERER & REQUIRD DOCUMENTS:

Sr. No.	Eligibility Criteria	Documentary Proof to be attached
i.	The tenderer must be registered under relevant applicable laws.	License issued under The Maharashtra Shop and Establishment Act. (Note: Such license must have been renewed and valid) In case of Partnership, Certificate of Registration with Registrar of Firm, and Deed of Partnership etc.
ii.	Tenderer should be resident /business operation/office within the limits of Nagpur Municipal Corporation	The Certificate of Registration or such other document issued by the public authority must reflect these facts.
iii.	The Tenderer should have valid GST and Income Tax Registration.	The copy GST registration and PAN card.
iv.	The Tenderer should have Income Tax Returns for last three financial years.	Copies of Income Tax Returns downloaded from the website of I.T. Dept.
v.	The Tenderer must be registered with the professional tax authority.	Corresponding certificate of Registration.
vi.	Tenderer shall have minimum three years' experience of supplying Computer Peripherals /Articles to the Government Offices /Establishment/Public	The copy of contracts/work orders executed/issued by such Government Offices / Establishment/Public Sector under takings.

Sr. No.	Eligibility Criteria	Documentary Proof to be attached
	Sector under takings	
vii.	The tenderer has not been blacklisted by the Central/ State Government/ Corporations/ Government Undertakings etc.	Declaration to that effect in Annexure-C.
viii.	All the terms and conditions in the tender documents inclusive of its annexures are acceptable to the tenderer.	Declaration to that effect in Annexure-C.
ix.	The tenderer should not have been declared insolvent.	Declaration to that effect in Annexure-C.

4. TENDER FEE:

- i. Tender Fee of Rupees 1500/- (Rupees One Thousand and Five Hundred only) is payable by the Tenderer, which is non- refundable.
- ii. Tender fee is payable by Demand Draft drawn on any Nationalized or scheduled Bank in the favour of "Registrar (Administration), High Court of Bombay, Nagpur Bench, Nagpur".
- iii. The Demand Draft shall be annexed with Tender Form, in Technical Envelope/Cover.

5. EARNEST MONEY DEPOSIT (E.M.D.):

- i. The successful Tenderer has to deposit E.M.D. of Rupees 10,000/- (Rupees Ten Thousand) within 7 days or such earlier period as may be directed, from issuance of work order.

- ii. The amount of E.M.D. shall be kept in Fixed Deposit for the period of Contract in the Nationalized Bank.
- iii. The amount of E.M.D. will be returned after successful completion of the Contract, along with accrued interest.
- iv. In case of breach of Contract, the amount of E.M.D. or such portion of it, as determined by the Registrar (Administration), shall be forfeited/adjusted against the loss arising out of such breach.

6. TENDER IS LIABLE FOR SUMMARY REJECTION IF:

- i. Demand Draft for payment of tender fee is not annexed with the tender.
- ii. Demand Draft is not drawn in favour of, "Registrar (Administration), High Court of Bombay, Nagpur Bench, Nagpur".
- iii. Demand Draft is not drawn on either Nationalized or Schedule Bank.
- iv. Tender is conditional.
- v. Copy of Balance sheet is not authenticated by authorized person like Chartered Accountant.
- vi. Every page of the tender document and annexures are not signed by the tenderer.
- vii. Copies of documents are not self-attested by the tenderer.
- viii. The period for which License is issued/renewed under Shops and Establishment Act is already expired.
- ix. Tender is received after due date and time.
- x. The tender document is illegible or incomplete.

7. INSTRUCTION FOR SUBMISSION OF TENDERS:

- i. The price offered for supply of Computer Peripherals/Articles shall be enclosed in the Financial Envelope.
- ii. Duly filled Tender Form, with all Annexures along with undertaking and declaration shall be enclosed in the Technical Envelope.
- iii. Both the Envelopes i.e., Financial Envelope and Technical Envelope shall be kept together in large size Envelope, with particulars like Tender Reference number/ Name of Tenderer etc. mentioned on such large size envelope.
- iv. Financial Envelope of only those Tenderers will be opened, who have qualified in technical cover.
- v. Any kind of interpolation erasing or overwriting in the Tender Form or other annexures shall be duly attested by the Tenderer.

8. OTHER TERMS AND CONDITIONS:

- i. The price quoted by the Tenderer for Computer Peripherals/Articles shall be inclusive of all Taxes and all other expenses.
- ii. The tenderer shall not be entitled to enhancement in the Rates of Computer Peripherals/Articles during the contract period.
- iii. The Income Tax T.D.S. and GST is deductible from the Payments made to the Supplier/Service provider, at the prevailing rates and as per the guidelines.
- iv. The supplier/Service provider will give quick delivery of Articles and prompt service.

- v. The Supplier/Service provider should supply currently Manufactured Original Peripherals including Cartridges. No compromise in respect of quality would be acceptable. In case it is found that, the quality of supplied material is an inferior or provided articles are refurbished the same should be replaced with original, immediately, by the tenderer at his own cost, failing which the purchase order will be cancelled and EMD will be forfeited.
- vi Computer Peripherals/items shall cover at least 01 (One) year Warranty/Guarantee or as per item wise manufacturer policy and successful Tenderer shall provide on site support/warranty services at the location where Computer items are installed.
- vii. The supplier/Service provider is liable to deliver the Articles within three working days after issuance of order without any extra transport and labour charges. Such charges are to be borne by the successful tenderer.
- viii. The supplier/Service provider shall submit bills within a month from supply of Computer Peripherals/Articles.
- ix. The Supplier/Service provider shall not be entitled to advance payments and interest on delayed payments.
- x. In case of any ambiguity or dispute, the interpretation by the Registrar (Administration) of this tender document shall be final and binding on both the parties to Contract.
- xi. The decision of the Registrar (Administration) of the High Court, Bench at Nagpur, in respect of evaluation of the tenders or the award of the contract will be final and binding on the tenderers and cannot be challenged.

- xii. The Registrar (Administration) of the High Court, Nagpur Bench reserves right to split orders and / or accept or reject any tender / application so also to vary, modify, revise or change any of the terms and conditions without assigning any reason therefore.

9. TERMINATION OF THE CONTRACT:

- i. The Registrar (Administration), High Court, Nagpur Bench reserves the right to terminate the contract by giving due notice in case of breach of any of the material obligations under the contract. Some of the material breaches are illustrated below.
- ii. The indulgence in any corrupt or fraudulent practices with reference to the execution of the contract shall be held material breach of contract.
- iii. The non-supply of any Article by the supplier/service provider shall be held as material breach.
- iv. If the approved Tenderer fails to observe and follow terms of the contract, in that event he will be liable to pay penalty of 5% of delivered price of the goods or unperformed services, penalty shall be recovered from the bills submitted by the Tenderer and contract will be liable to be terminated without any notice.

10. DISPUTES:

All Legal disputes if any, shall be subject to the jurisdiction of Nagpur High Court only, preceded by Arbitration, by the sole Arbitrator at the instance of the High Court Administration.

Date : 17/03/2023


Registrar (Admn.)
High Court of Bombay
Nagpur Bench, Nagpur.

To,
The Registrar (Administration),
High Court of Bombay,
Nagpur Bench,
Civil Lines,
Nagpur-440001

Subject :- Tender in respect of supply of Computer Peripherals
/Articles required to your office.

Sir,

With reference to your Tender on the subject captioned, I am submitting herewith a Tender along with the rates for the items as per the list published on the Website of your office. I have read all the terms and conditions / instructions carefully.

Yours faithfully,

Name of the Dealer / Supplier

Full Address

Phone No.

Mobile No.

ANNEXURE-A

.. I ..

HIGH COURT OF JUDICATURE AT BOMBAY
NAGPUR BENCH : NAGPUR**TENDER FORM**

(For supply of Computer Peripherals /Articles)

1. Name and full address of the tenderer :

2. Name and full address of the Establishment :
(If the Establishment is Firm or Company,
then relevant registration certificate number

3. Means of communications; :
a. Whatsup Mobile Number
b. E-mail ID
c. Land Line Telephone Number

4. a. PAN No.
b. GST Registration No.
c. Shop and Establishment Licence No.
d. Professional Tax Registration No.

5. Experience in terms of years in the :
field of supply Computer Peripherals

6. Details of Government offices/ :
establishments to which the services are
provided in the last 3 years

7. Details of the Demand Draft enclosed :
with this tender form.

NAGPUR:
DATED:**SIGNATURE OF THE TENDERER**

(This tender document proforma should be filled up & enclosed with the quotation)

List of documents annexed :

Sr. No.	Name of documents	Whether documents attached (Yes/No)
1	Identity proof like Aadhar Card, Driving Licence etc.	
2	Address proof like Electricity Bill, House Tax Receipt, Rent Agreement etc.	
3	Licence under Shop and Establishment Act	
4	Certificate of Registration of Firm/Company Law/Partnership Deed	
5	GST Registration Certificate	
6	PAN Card	
7	IT returns of Last three financial years	
8	Professional Tax Registration Certificate	
9	Minimum 3- years experience Certificate (Copy of Contracts/Work Order etc.) issued by Gov. Offices/ Establishment/Public Sector Undertakings	
10	Demand Draft of Rupees 1500/- in the favour of "Registrar (Administration), High Court of Bombay, Nagpur Bench, Nagpur" drawn on Nationalized or Schedule Bank	
11	Declaration and Undertaking in Annexure-C	

It is certified that the above information is true and correct.

Seal & Sign of Tenderer

ANNEXURE-"B"**HIGH COURT OF JUDICATURE AT BOMBAY, BENCH AT NAGPUR****COMPUTER PERIPHERALS / ARTICLES LIST**

Sr. Nos.	Items	Qty.	Rate Per (Incl. GST)
1	CD RW 700 MB (Sony Make)	Per Packet (each packet contains 100 pieces)	
2	CD R (Sony make)	Per Packet (each packet contains 100 pieces)	
3	DVD- R 4.7 GB (Moserber)	Per Packet (each packet contains 100 pieces)	
4	DVD - 8.5 GB	Per Packet (each packet contains 100 pieces)	
5	DVD R/W (Moserbear Make)	Per Packet (each packet contains 100 pieces)	
6	DVD Writer External - LG	Per Piece	
7	DVD Writer External - Samsung	Per Piece	
8	DVD Writer External - Sony	Per Piece	
9	Mouse USB - (I-Ball)	Per Piece	
10	Mouse USB - (Logitech)	Per Piece	
11	Mouse PAD - Comfort	Per Piece	
12	Key Board (USB) (I-Ball)	Per Piece	
13	Key Board (USB) (Logitech)	Per Piece	
14	Key Board (USB)- (TVS-Gold)	Per Piece	
15	Wireless Keyboard and Mouse combo (Logitech)	Per Piece	
16	Wireless Keyboard and Mouse combo (I-Ball)	Per Piece	
17	Keyboard and Mouse combo USB (Logitech)	Per Piece	
18	Wireless Keyboard and Mouse combo- C Type for Apple Macbook Pro (Logitech)	Per Piece	

19	Wireless Mouse - C Type for Apple Macbook Pro (Logitech)	Per Piece	
20	Pen Drive (8 GB) - HP (Metal Body)	Per Piece	
21	Pen Drive (8 GB) - Sony (Metal Body)	Per Piece	
22	Pen Drive (16 GB) - HP (Metal Body)	Per Piece	
23	Pen Drive (16 GB) - Sony (Metal Body)	Per Piece	
24	Pen Drive (32 GB) - HP (Metal Body)	Per Piece	
25	Pen Drive (32 GB) - Sony (Metal Body)	Per Piece	
26	Pen Drive (32 GB) - Sandisk	Per Piece	
27	Pen Drive (64 GB) - HP (Metal Body)	Per Piece	
28	Pen Drive (64 GB) - Sony (Metal Body)	Per Piece	
29	Pen Drive (64 GB) - Sandisk	Per Piece	
30	External Hard Disk 500 GB- Seagate	Per Piece	
31	External Hard Disk 1 TB- Seagate	Per Piece	
32	External Hard Disk 2 TB- Seagate	Per Piece	
33	D-Link 8 Port Switch	Per Piece	
34	D-Link 16 Port Switch	Per Piece	
35	D-Link 24 Port Switch	Per Piece	
36	CISCO manageable 8 Port Switch	Per Piece	
37	CISCO manageable 16 Port Switch	Per Piece	
38	CISCO manageable 24 Port Switch	Per Piece	
39	RAM DDR I - 1GB - Transcend	Per Piece	
40	RAM DDR II - 1GB - Transcend	Per Piece	
41	RAM DDR III -1GB - Transcend	Per Piece	
42	DDR 3 RAM (Make Lenovo) 1600 MHz (4 GB)	Per Piece	
43	DDR 3 RAM (Make HCL) (4 GB)	Per Piece	
44	Quick Heal Anti Virus – Admin Console – (1 User/1 year)	Per Piece	
45	Quick Heal Anti Virus – Total Security (1 User/3 Year)	Per Piece	
46	Quick Heal Anti Virus – Total Security (3 User/1 Year)	Per Piece	
47	Quick Heal Anti Virus – Total Security (3 User/3 Year)	Per Piece	
48	Quick Heal Anti Virus – Pro – (3 User /1 Year)	Per Piece	

49	Spike Guard (5 Yard)	Per Piece	
50	Spike Guard (7 Yard)	Per Piece	
51	Spike Guard (10 Yard)	Per Piece	
52	Spike Guard 6 Socket 5 Meter	Per Piece	
53	USB Wireless Adaptor	Per Piece	
54	D-Link AC-DC Adopter	Per Piece	
55	TP-Link AC-DC Adopter	Per Piece	
56	HDMI male to VGA female Adapter	Per Piece	
57	Thin Client Adaptor (As per Sample)	Per Piece	
58	Wi-fi Adapter (I-ball)	Per Piece	
59	Wi-fi Adapter (D-Link)	Per Piece	
60	D-Link Adapter Network Interface Card	Per Piece	
61	Laptop Adapter Lapcare	Per Piece	
62	Laptop Adapter Acer	Per Piece	
63	Adapter for Bio Matrix	Per Piece	
64	Laptop Battery Lapcare	Per Piece	
65	Laptop Batter Acer	Per Piece	
66	Wi-fi Router 300 meter and upto	Per Piece	
67	D-Link Wi-fi Double Antina Router (ADSL)	Per Piece	
68	D-Link AC750 Dual Band Wireless Router (DIR-819, Black), Dual Band, IEEE WiFi 802.11 AC standard, 5G, Wall resistance	Per Piece	
69	I-ball (Double Antina) Wi-fi Router	Per Piece	
70	TP Link 300 Mbps Wi-fi Ranger Extender	Per Piece	
71	D-Link wireless Modem N300	Per Piece	
72	Router TP-Link C54 AC 1200	Per Piece	
73	Router TP-Link Archer A7 1750 (Dual Band)	Per Piece	
74	TP Link AC 1200 Wi-fi Rang Extendor	Per Piece	
75	TP Link AC 1350 Wi-fi Router (Archer C60)	Per Piece	
76	TP Link Gigabyte Dual Band Wi-fi Router	Per Piece	

77	Toner 88A – P1008 HP Make	Per Piece	
78	Toner -2015 DN HP Make LZP (53 A)	Per Piece	
79	Toner 36A -1522N MFP HP Make LZP	Per Piece	
80	Toner ML D2850 Samsung Printer	Per Piece	
81	Toner 337 MF-244 DW Cannon Printer	Per Piece	
82	Toner Container ECOSYS-P2040DW Koysura Printer	Per Piece	
83	Toner Container ECOSYS-P2040 DN Koysura Printer	Per Piece	
84	Brother Cartridge DR -3217 (Drum Unit)	Per Piece	
85	Brother Cartridge Toner No. TN 3250 (Toner Unit)	Per Piece	
86	Brother Cartridge DR -2255 (Drum Unit)	Per Piece	
87	Brother Cartridge TN -2260 (Toner Unit)	Per Piece	
88	Koysura Cartridge (Drum Unit)	Per Piece	
89	Koysura Cartridge (Developer Unit)	Per Piece	
90	Toner Cannon Image Class MF 244dw	Per Piece	
91	HP 416 Ink tank Colour Printer	Per Piece	
92	HP Colour Jet 150NW Ink tank	Per Piece	
93	Printer Cartridge Cannon Image Class MF 244dw	Per Piece	
94	Printer Cartridge Kyocera	Per Piece	
95	Toner Reset Chip (Formujet) SAM ML-2850/2851	Per Piece	
96	Toner Reset Chip Koysura Cartridge	Per Piece	
97	LIPI High Speed Printer Ribbon/ Cartridge (LIP 6805 L)	Per Piece	
98	LIPI High Speed Printer Ribbon/ Cartridge (LIP 6810L)	Per Piece	
99	Printer Cable –USB	Per Piece	
100	Printer Sharer Cable	Per Piece	
101	Power Cable of Printer	Per Piece	
102	Power Cord –(D-Link)	Per Piece	
103	VGA Cable	Per Piece	
104	LPT 1 Printer Cable	Per Piece	

105	Male to Male Cable	Per Piece	
106	Male to Female Cable	Per Piece	
107	LAN Cable (ISI Mark) Per Mtr. CAT 6	Per Meter	
108	HDMI to USB (Video Capture with Audio) Converter (USB 3.0, Resolution 4K, 1080p, 60 Hz) Heat insulation	Per Piece	
109	HDMI Cable Finger Make 3 Meter	Per Piece	
110	HDMI Cable Finger Make 5 Meter	Per Piece	
111	HDMI Cable Finger Make 10 Meter	Per Piece	
112	All in one cable splitter (HDMI,VGA)	Per Piece	
113	HDMI Splitters (Support Ultra HD, Full HD, 1080P hdcp, 4K)	Per Piece	
114	HDMI Extender 30MI	Per Piece	
115	USB Multiple Extension Port for Computer	Per Piece	
116	4 Port USB Switch (Pendrive) (Honeywell)	Per Piece	
117	D-Link RJ 45 Computer Connector	Per Piece	
118	LAN Cable Joinder	Per Piece	
119	USB to PS2 Converter	Per Piece	
120	Parallel to USB Converter	Per Piece	
121	USB to LAN Connector	Per Piece	
122	DVI to VGA Convertor	Per Piece	
123	DP to VGA Convertor	Per Piece	
124	HDMI to VGA Convertor	Per Piece	
125	I-Pad Apple (OTG Cable)	Per Piece	
126	Apple USB-C to USB Adapter	Per Piece	
127	D-Link Patch Cord- CAT-6 – 1 Meter	Per Piece	
128	D-Link Patch Cord- CAT-6 – 2 Meter	Per Piece	
129	Battery Cimos for motherboard	Per Piece	
130	Screw Driwer universal set	Per Piece	
131	Long size minus & star shape screw driwer	Per Piece	
132	Computer cleaning blower	Per Piece	
133	VTLAN 3- LAN cable tester	Per Piece	
134	Punching Tools	Per Piece	
135	Creeping Tools	Per Piece	

136	D- Link Crimping Tool	Per Piece	
137	LAN Cable Tester (D-Link)	Per Piece	
138	Brush	Per Piece	
139	Plier (Penchis)	Per Piece	
140	Cable cutter	Per Piece	
141	Heat Sink Paste	Per Piece	
142	Nose Plier	Per Piece	
143	CD Covers	Per Piece	
144	Key Board Cover	Per Piece	

Sd/-

**Name and Stamp of the
Tenderer/ Supplier**

Annexure-C
UNDERTAKING & DECLARATION
(On stamp paper of Rs. 100/-)

Tender No: BOM HC/NAG/COMPUTER PERIPHERALS/ARTICLES/
/ 2023

To,
The Registrar (Administration),
High Court of Bombay,
Nagpur Bench, Nagpur.

Name of Tenderer :-

Sir,

1. I/We hereby agree to abide by all the terms and conditions laid down in the tender document inviting tenders for supply of Computer Peripherals /Articles.
2. It is declare that, I/We have not been declared insolvent by the Court.
3. I/We declare that, the Tenderer has never been blacklisted by the Central/State Government/Corporation, other Government Institutions.
4. I/We declare that no legal proceeding is pending against me/us in the High Court of Bombay, Bench at Nagpur. (If such proceeding is pending then give details)
5. I/We undertake to deposit E.M.D. of Rupees 10,000/- in case work order is issued to me/us, within 7 days or such earlier period as may be directed.

Signature of the Tenderer
Name & Address of the Tender with Seal