

APPLICATION FOR THE POST OF LAW CLERK

Affix latest passport size photograph and sign across the same in such a way that part of the signature should come on photograph and the remaining part on the application.

Date :

To
The Registrar General,
High Court of Judicature at Bombay,
Fort, Bombay – 400 032.

Subject :- Application for the post of “Law Clerk”.

1	Name of the Applicant (in block letters as in SSLC or equivalent certificate).											
2	Name of his/her father / husband											
3	Gender											
4	Date of Birth (as mentioned in the SSLC or equivalent certificate)	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>										
5	Age [in years, months, days as on the date of recommendation of application]	____ Yrs ____ Months ____ Days										
6	Caste and Sub-caste and its category : (mention category as SC/ST or OBC, or Special Backward Class as specified for the time being by the Government or under General Category)											
7	Permanent postal address											
8	Present postal address, if any											
9	Telephone No. with STD Code											
10	Mobile No.											
11	E-mail address											

12	Date of Enrollment and Name of the Bar Council	
13	Enrollment No. (if any)	

EDUCATIONAL QUALIFICATION

a) LL.B.

14	Name of University from where LL.B. Degree is obtained.				
15	Year of Passing				
16	Percentage in final year LL.B. Examination				
17	Whether passed the final year examination in First Attempt.				
MARKS SECURED in LL.B.					
Semester / Year	Marks Secured	Maximum Marks	Semester / year	Marks Secured	Maximum Marks
I			VI		
II			VII		
III			VIII		
IV			IX		
V			X		
			Total of all Semesters / Years		

b) Post Graduate Degree in Law.

MARKS SECURED in LL.M.					
Semester / Year	Marks Secured	Maximum Marks	Semester / year	Marks Secured	Maximum Marks
I			III		
II			IV		
			Total of all Semesters / Years		

c) Knowledge of Computer (must have basic knowledge in the use of Computers/Laptop and softwares relating to case laws):

18	Achievements in LL.B. (shall be accompanied with relevant Certificates)			
19	Details of Demand Draft/Postal Order :			
	No.:	Date :	Amt.(Rs.)	
20	Where applicant is willing to accept assignment as Law Clerk : (Select only one Station)	Bombay	Nagpur	Aurangabad

:DECLARATION:

1. I hereby affirm that I have not been disqualified for Government service, have not been convicted for Criminal Offenses and that no case is pending against me in any Criminal Court.

2. I hereby affirm that all the above details filled up in the Application are true and correct as per my knowledge. If any of the particulars are found to be false/incorrect, I would be disqualified from the process of selection and if selected/appointed, my services would be liable to be terminated without any notice.

Date :

(Signature of Applicant/Candidate)

UNDERTAKING

1. I shall not practice as an Advocate in any Court of Law or Tribunal and it will be obligatory on my part after accepting the assignment as Law Clerk to inform the concerned Bar Council in writing that I shall not practice as an Advocate, so long as I continue with the assignment as a Law Clerk.

2. I shall not appear or practice, in any manner, before the Judge with whom I will be attached for a period of one year after ceaser of my assignment as Law Clerk.

3. I shall not be entitled to appear in any case handled by the Judge to whom I was attached if, I had worked on that case.

4. a) During the period of assignment I shall maintain a high standard of reputation and integrity commensurate with the responsibilities entrusted to me. I shall maintain utmost secrecy including in respect of matters which come to my notice by virtue of such assignment and shall ensure that no information / document or any other material is leaked out because of my handling of papers or my deliberations with others, or in any other manner.

b) Similarly, during the period of assignment and at all times, I shall maintain complete secrecy regarding the Hon'ble Judge and the work assigned to me by the Hon'ble Judge.

c) I shall abide by such other Rules and conditions of service as may be prescribed by the Hon'ble the Chief Justice.

d) I shall undertake that I shall perform my duties with due diligence and discipline maintaining confidentiality about all the matters and information that may come across during the discharge of my duties.

Date : (Signature of Applicant/Candidate)

Through the Recommending Authority :