

**HIGH COURT OF JUDICATURE AT BOMBAY
BENCH AT AURANGABAD**

NOTICE INVITING QUOTATIONS

No. N/Cash/8540/2024.

Date : 05/08/2024.

The High Court of Judicature at Bombay, Bench at Aurangabad invites sealed quotations from reputed Agencies/Suppliers for supply of Paper Wafers (Red Seals) for use at Aurangabad Bench. The details are as under :

Sr. No.	Item Description	Required Qty. (Approx.)
1	Paper Wafers (Red Seals) 75 mm, as per sample.	3,00,000 Nos.

GENERAL TERMS & CONDITIONS :

- 1) The sample of the Paper Wafers (Red Seals) is available for inspection purpose in the Office of the Registrar (Administration), High Court of Bombay, Bench at Aurangabad, on any working day between 10.00 AM. to 5.00 PM. prior to the last date of submission of quotation.
- 2) The Sealed quotations should be addressed to the Registrar (Admn.) High Court of Bombay Bench at Aurangabad, Jalna Road, Aurangabad - 431009.
- 3) The sealed Envelopes should be superscribed with "Quotation for supply of "Paper Wafers (Red Seals)" and must reach to the office of the Registrar (Admn.) High Court of Bombay, Bench at Aurangabad, on or before 16/08/2024 at 5.00 PM.

- 4) The Rates quoted must be inclusive of all taxes/fright charges etc.
- 5) The bidder should submit the samples of Paper Wafers (Red Seals) along with quotation and also should quote rates per 1000 Nos. and further should **also enclose Photocopies of Shop Registration Certificate, PAN Card and other relevant documents** alongwith the quotation.
- 6) The selected bidder will have to supply the required quantity of the Paper Wafers (Red Seals), as per prescribed size & GSM (as per approved sample by this office) at the office of the Registrar (Admn.)High Court Bench at Aurangabad.
- 7) After delivery of Paper Wafers (Red Seals) or during the period of use [after opening the packets., as required to be opened by the concern Department, if any defect is noticed in the material/Red Wafers/seals or supplied material quality is not as per tender requirement/specifications/sample, the tenderer shall have to take the same [rejected store] back at his own cost and risk, and shall replace such rejected/less material as per sample/ as acceptable to this Registry. The said seals will be taken back by the successful agency at its own cost.
- 8) The payment will be made after supply of required quantity of Paper Wafers (Red Seals) in good condition & receipt of Invoice/Bill, as per Government of Maharashtra Rules.
- 9) The High Court of Bombay, Bench at Aurangabad reserves the

right to split orders and / or accept or reject any quotation or cancel the tendering process at any stage as also to vary, modify, revise or change any terms and conditions without assigning any reason thereof.

10) The decision of the Registry of High Court Bench at Aurangabad in respect of evaluation of bids and /or award of contract shall be final and binding on the Dealer/Supplier which cannot be challenged.

11) Legal dispute, if any, shall be subject to the jurisdiction of Aurangabad Court, at Chhatrapati Sambhalingar.

Sd/-

Date :05/08/2024.

REGISTRAR (ADMN.)
HIGH COURT OF BOMBAY
BENCH AT AURANGABAD.

ANNEXURE 'A'

Quotation for purchase of Red Seal [Paper Wafers]

I/We _____ Agency/ firm do hereby quote the rate of Rs. _____/- per 1000 Nos., including all taxes/fright charges etc., for **Red Seal [Paper Wafers]**, as per specifications and terms and conditions of tender notice.

List of Documents:

Sr. Nos.	Particulars	Documents enclosed? Yes/No
1	Shop Registration	
2	PAN Card	
3	GST Registration Certificate if any.	

I/We have read and understood all terms and conditions given in the tender notice and agree to abide them. The rates quoted by me/us are final and I/We will not withdraw my/our offer. I/we am/are aware that, in the event of failure to compliance of terms and conditions appropriate action that may be taken by High Court Registry is accepted by me.

Date:

Signature of the Agency/Firm
Address