

TENDER NOTICE

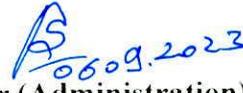
HIGH COURT OF JUDICATURE AT BOMBAY, NAGPUR BENCH, NAGPUR

06/09/2023

Notice Inviting Tender for Empanelment of Vendors for Supply of Books to the Judges' Library, High Court of Judicature at Bombay, Nagpur Bench, Nagpur

Scaled Tenders are invited from reputed registered Book Publishers / Distributors/Vendors/ Suppliers/Sellers located in Nagpur having valid registration with National/ State Federations Membership with Good Offices Committee (GOC) or any other recognised national body for supply of books for the period of two years from the date of work order.

Scaled tender should reach the undersigned by Hand Delivery/Speed/Registered Post/Courier on or before 21/09/2023 up to 3.00 pm. Interested book publishers/distributors/vendors/suppliers/sellers located in Nagpur dealing with supply of Law Books (both Indian and Foreign- Standard Publications only), Central and Maharashtra State Bare Acts, Management Books, General reading books in Marathi, Hindi and English shall submit their Tender to "The Registrar(Administration.), High Court of Bombay, Nagpur Bench, Nagpur- 440001". The Tender will be opened on the same day at 3.30 pm in the chamber of Registrar(Administration). The concerned tenderer may remain present at the time of opening of the tenders.


A
06.09.2023
x Registrar (Administration) @
High Court of Bombay, Nagpur Bench,
Nagpur

N.B.: The details are available in the High Court website <http://bombayhighcourt.nic.in>

TERMS AND CONDITIONS

The empanelment for supply of books will be governed by the following terms and conditions:-

1. The High Court of Bombay, Nagpur Bench, Nagpur, reserves the right to change, modify, amend or substitute any clause(s) in the "Terms and Conditions", if required at any time.
2. The High Court reserves the right to empanel any vendor and to cancel the empanelment at any time, without giving any notice or reason therefore.
3. Submission of the application does not confer any right on any applicants for empanelment with this High Court.
4. The decision of this High Court on all the matters connected with or incidental to empanelment shall be final and binding on all and shall not be called in question on any ground.
5. The High Court does not bind to place the purchase order to the approved vendor and reserves the right to purchase any material from any other vendor who is not empanelled with it.
6. The purchase orders will be place with the empanelled vendors who offer best and prompt services and will try to distribute the purchase orders equally among vendors.
7. The vendors may be required to supply the books in a short notice of 24 hours or lesser time as per the urgency of the High Court.
8. The purchase of books (print and electronic) for the library will not be bulk purchase but regular purchase with limited number of copies as and when required throughout the year, the vendors will have to send the books on approval basis to the library and collect back the books which are not approved at their own cost.
9. The applicants should clearly mention the items for which they seek empanelment along with maximum discount offered by them for the purchase of Print / Electronic form of law books, bare acts, general books, Law reports etc. The maximum discount rate once offered by a vendor/publisher cannot be reduced during the period of empanelment.
10. For supply of foreign books only authorised distributors/agents of publishers/ distributors will be entertained for empanelment.
11. The law book publishers can submit the application and make arrangements with their distributors located in Nagpur to supply their publication within the prescribed time limit.
12. The panel of vendors approved for particular items will be valid for the period of two years with effect from the date of order and is extendable up to further period of one year.

13. The vendor whose tender is accepted shall deposit Rs. 7,500/- as security deposit, which would be refundable after completion of the contract period.
14. The Tender of the vendor/bookseller offering highest rate of discount will be approved in piece-meal as regards particular publications to that extent.
15. On approval of the books/publications by this office, the complete supply as per demand would be compulsory.
16. The vendor is bound to make replacement of the book in the event of any defect is found/traced at any point of time.
17. The vendor repeatedly fails to make the complete supply of the books, the name of said firm will be removed from the list of booksellers of this office.
18. It will be mandatory for the successful vendor to supply books within 8 days from the receipt of order.
19. The application form can be downloaded from the official website of the Bombay High Court – www.bombayhighcourt.nic.in
20. No advance payment shall be made. Payments will be made only subject to availability of funds. However, the vendor shall be bound to supply the books as per requisition and will not stop supplying the books for non-payment of bills.
21. The Registrar (Administration) has all discretionary powers of rejecting the tender as well as to cancel the tender without any reason.

Date :- 06/09/2023

B
06/09/2023
✓ **Registrar (Administration)** 
High Court of Bombay,
Nagpur Bench, Nagpur

HIGH COURT OF JUDICATURE AT BOMBAY, NAGPUR BENCH, NAGPUR

Important Instructions

- The sealed envelopes must be super scribed with “**Tender for Empanelment for supply of Library books**” with name and address of the vendors.
- The application should be signed by an authorised signatory of the vendor(s) bearing his/her full name and position, clearly indicated below the signature along with the official seal of the firm.
- Incomplete and conditional applications will not be considered.
- At any given point of time, if any of the documents furnished by the vendors/suppliers is found to be false, it would be deemed to be breach of terms of contract making the firm concerned liable for legal action besides termination of empanelment.
- Strict discipline is expected to be maintained with respect to application for empanelment. No canvassing or repeated communication shall be entertained by the library. Failing to maintain discipline, the applicants are liable to be black-listed.
- The tenders received after the due date and time will not be considered.
- The tenders will be scrutinized and shortlisted for empanelment. The Registrar, Administration will be the final authority for empanelling the vendors for supply of library books. The selected vendor will be informed by email and/or regular post for further procedure.
- No bidder will be allowed to withdraw after submission of bids/opening of the tender; failing to maintain this discipline, the supplier may be blacklisted.
- The selected publishers/ distributors/ vendors /suppliers/sellers for empanelment are required to supply as per the “Terms and Conditions for supply of books” as given hereunder.

↳ Registrar (Administration)
High Court of Bombay, Nagpur Bench,
Nagpur

HIGH COURT OF JUDICATURE AT BOMBAY, NAGPUR BENCH, NAGPUR

**Application Form for Empanelment of Vendors for Supply of Books to
Hon'ble Judges' Library, Nagpur Bench, Nagpur**

(Please read the "Terms and Conditions" carefully before filling the form)

1. Name of the Firm

2. Registration number

3. PAN number

4. Address(es) of Head Office and Branches with telephone numbers, fax numbers, email addresses and website, if any:

5. Kind of Proprietorship:

i. Name and address of Directors/Managing Directors/ Proprietor:

ii. If partnership, name and address of partners:

6. Please tick mark and provide documentary proof of your membership in any of the following associations:

- i. Federation of Publishers' and Booksellers of India (FPBAI) membership with Good Offices Committee (GOC)
- ii. Any other State/ National Association(s) of book suppliers

7. Are you a distributor/ dealer /stockist / exclusive or preferred agent of any publisher? Yes -----, No-----.

If so, please attach copies of the authority letters issued by the publishers along with details of your distributorship/ dealership/ stockiest/ exclusive or preferred agent(s).

8. Is the Firm Income Tax payer ? If so, please attach copy of Income Tax returns of last three consecutive years.

9. Please provide details of your firm's VAT/ Sales Tax /G S T Registration No.

10. Average annual turnover for last three years

11. Minimum four (04) references of the Libraries of reputed legal institutions/organisations with whom you are already registered. Please provide the name and the contact details of the person in charge in those libraries.

Date:

**Authorised Signatory &
Seal of the Firm**

Place:

DECLARATION

1. I/We _____ (Names of proprietor(s)/ partners or shareholders) hereby declare that the information provided in this application form is true to the best of my/our knowledge and that I/we shall be bound by the acts of my/our duly constituted attorney.

2. I/We also hereby declare that all matters related to the Court shall be treated as confidential and no information shall be passed on to any unauthorised person without written permission of the Registrar (Administration).

3. Mr. _____ whose signature/s is/are appearing below, is/ are the authorised representative/s of the Firm.

4. I /We undertake the responsibility to communicate all subsequent changes in the constitution or working of the Firm, affecting the accuracy of the facts, stated above.

5. I / We have read and understood all the “Terms and Conditions” of High Court of Bombay, Nagpur Bench, Nagpur, as mentioned in this document and consciously agree to abide by them.

Date:

Place:

**Authorised Signatory &
Seal of the Firm**

Attested documents to be attached with this form:

- Photocopy of Registration Certificate
- Photocopy of PAN
- Photocopy of FPBAI membership certificate or any other National / State association
- Photocopy of VAT/Sales Tax /GST Registration Certificate
- IT returns in support of average annual turnover for last three years
- Photocopy of purchase order in support of experience in similar type of business
- Affidavit on a non-judicial stamp paper of Rs.50.00, for not having black-listed for minimum three (03) years by any of the Institutes or Universities or Government organisation in India

HIGH COURT OF JUDICATURE AT BOMBAY, NAGPUR BENCH, NAGPUR

**Empanelment of Vendors for Supply of Books to Hon'ble Judges' Library,
Nagpur Bench, Nagpur**

The applicants shall clearly specify the maximum discount offered by them for purchase of latest edition/reprint Law Books, Bare Acts (Central Bare Acts and State Bare Acts), Manuals, General Reading Books etc., for the period of empanelment.

Sr. No.	Publisher	Books Discount offered in %	Bare Acts Discount offered in %	Back Vols. Of Journals Discount offered in %	E-Books Discount offered in %	Any Other
1	Aleph Book Co. New Delhi					
2	Alia Law Agency, Allahabad					
3	All England Law Reports					
4	All India Reporter					
5	All Maharashtra Law Reporter					
6	Allied Book Company					
7	ALT Publications					
8	Arrow Books, London					
9	Ashoka Law House, Delhi					
10	Ashok Grover and Sons					
11	Asia Law House, Hyderabad					
12	Bahri Brothers					
13	Bharat Law House					
14	Bharat Law Publication, Jaipur					
15	Bloomsbury Publishing India Pvt. Ltd., New Delhi					
16	Bombay Cases Reporter					
17	Bombay Law House					
18	Cambray, Calcutta					
19	Cambridge University Press					

Sr. No.	Publisher	Books Discount offered in %	Bare Acts Discount offered in %	Back Vols. Of Journals Discount offered in %	E-Books Discount offered in %	Any Other
20	Capital Law House, Delhi					
21	CCH a Wolters Kluwer Business, New Delhi					
22	CCH India					
23	Centax Publication					
24	Central Law Agency, Allahabad					
25	Chaudhari Law House					
26	Clarendon Press, Oxford					
27	Commercial Law Publishers Pvt. Ltd., Delhi.					
28	CTJ					
29	Current Publication					
30	Deep & Deep Publications Pvt. Ltd. New Delhi					
31	Delhi Law House					
32	Delight Law Publisher, Jodhpur					
33	Dictionary Publications (any)					
34	Digilegal Services Pvt. Ltd.					
35	Dwivedi Law Agency, Allahabad					
36	Dwivedi Law Agencies, Allahabad					
37	Dwivedi and Company, Allahabad					
38	Eastern Book Company, Lucknow					
39	Eastern Law House, Kolkata					
40	Gogia Law Agency, Hyderabad					
41	Harper Collins					
42	Hart Publishing Ltd.					
43	Harvard Uni. Press					

Sr. No.	Publisher	Books Discount offered in %	Bare Acts Discount offered in %	Back Vols. Of Journals Discount offered in %	E-Books Discount offered in %	Any Other
44	Hay House					
45	Hind Law House					
46	Hind Publishing House, Allahabad					
47	Hindi Publications (books to be selected as per Author in case of general reading)					
48	Hindustan Law Books Company					
49	Hindustan Publication, Delhi					
50	India Law House					
51	Indian Book and Periodicals					
52	John Wiley & Sons					
53	Kamal Law House					
54	Kamal Publishers, Delhi					
55	Labour Law Agency					
56	Law and Justice Publishing Company					
57	Law Enterprises					
58	Law Publishers Allahabad					
59	Law Publishing House					
60	Law Stream Publishers					
61	Law Times Bombay / Bombay Law House					
62	Lexis Nexis (Intl.) (Including Halsbury Laws of England)					
63	Lexis Nexis India (Including Halsbury Laws of India)					
64	Maharashtra Law Journal					
65	Manupatra Information Solutions, Noida					
66	Marathi Publications (books to be selected					

Sr. No.	Publisher	Books Discount offered in %	Bare Acts Discount offered in %	Back Vols. Of Journals Discount offered in %	E-Books Discount offered in %	Any Other
	as per Author in case of general reading)					
67	Medical Book Company					
68	Medical Book Publishers					
69	Modern Law House, Allahabad					
70	Mohan Law house					
71	Mukund Publications					
72	Nabhi Publications					
73	Nagpur Law House					
74	Nasik Law House					
75	Navneet Publication					
76	Noble Law House					
77	Om Law Book House					
78	Orient Publication					
79	Oxford University Press					
80	Pal Publishing House, Delhi					
81	Penguin Books					
82	Prayag Publisher, Allahabad					
83	Premier Publishing Company, Nagpur					
84	Professional Publishers Book					
85	Puliani & Puliani, Banglore					
86	Routledge, UK					
87	Rupa & Co.					
88	S. Chand Company					
89	S. Gogia & Co					
90	Sage					
91	Scientific Publishers (India) Jodhpur					
92	Service Law Reporter					
93	Shanti Law House					
94	Shivansh Publication, Nasik					

Sr. No.	Publisher	Books Discount offered in %	Bare Acts Discount offered in %	Back Vols. Of Journals Discount offered in %	E-Books Discount offered in %	Any Other

I / We hereby declare that, I /We shall abide by the Terms and Conditions and Rules & Regulations of the High Court of Bombay, Nagpur Bench, Nagpur, as laid down in this document and quote rates accordingly.

Date:

**Authorised Signatory &
Seal of the Firm**

Place:

HIGH COURT OF JUDICATURE AT BOMBAY, NAGPUR BENCH, NAGPUR

Tel.No. 2562892 (O)
2565185 (R)
Fax. 2560280

No. Lib. 17/ 51.1 / 2023
Date :- 06/09/2023

From,
Registrar (Admn.)
High Court of Judicature at Bombay,
Nagpur Bench,
NAGPUR - 440 001.

To,
Registrar (IT)
High Court Appellate Side,
Bombay - 400 032

Subject :- Publication of Tender Notice on Website of Bombay High Court.

Sir,

With reference to the subject noted above, I am sending herewith a copy of Notice inviting Tender in respect of purchase of various categories of books for the use of Hon'ble Judges' Library, High Court of Bombay, Nagpur Bench, Nagpur, for its publication on Website of Bombay High Court.

Copy of the Application Form, Declaration, List of Publishers, Tender Notice, Important Instructions and Terms and conditions are also enclosed herewith for its publication. Compliance regarding the publication of the Tender Notice for purchase of various categories of books on Website may please be communicated to this office as early as possible.

Thanking you,

Yours faithfully,


✓ Registrar (Admn.) 

(**Encl.** :- Application Form, List of Publishers, Declaration, Tender Notice, Important Instructions, Terms & Conditions)