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HIGH COURT OF JUDICATURE AT BOMBAY,
NAGPUR BENCH, NAGPUR.

O.W. NO. 2630 /2025
Date: 23th May, 2025.

NOTICE INVITING TENDER

Sealed Tenders are invited from interested Dealers/ Suppliers for purchase of Superior Quality – Computer Peripherals/Articles for the use of High Court of Judicature at Bombay, Nagpur Bench, Nagpur, for the period of Two Years, from the date of issuance of work order, as per the specification mentioned in the Tender documents. The interested parties may submit their Tender on or before 09/06/2025 upto 05.00 p.m.

The tender documents and Terms and Conditions are available on the official Website of the High Court of Bombay, i.e. <http://bombayhighcourt.nic.in>.


Registrar (Admn.)
High Court of Bombay,
Nagpur Bench, Nagpur.

HIGH COURT OF BOMBAY, BENCH AT NAGPUR
TENDER NUMBER BOM HC/ NAG/COMPUTER PERIPHERALS-
ARTICLES/2630/2025

1. GENERAL

The Registry of Bombay High Court, Bench at Nagpur invites sealed Tenders in two parts i.e., Technical Cover and Financial Cover from reputed and experienced agencies for purchase of Computer Peripherals/Articles for the use of High Court of Judicature at Bombay, Nagpur Bench, Nagpur, for the period of Two Years, from the date of issuance of work order, as per the specification mentioned in this Tender documents. The interested parties may submit their Tender on or before 09/06/2025 upto 05.00 p.m.

2. TIME-SCHEDULE OF TENDER PROCESS :

Tenderer Reference	Tender No. High Court/ <u>NAG/COMPUTER</u> <u>PERIPHERALS/ARTICLES /2630</u> <u>/2025</u>
Date of Publication	23/05/2025
Last date and time to submit Tender	09/06/2025 upto 05.00 p.m.
Date, Time and place of opening of Technical Cover/Envelope	11/06/2025 at 03.00 p.m. In the Chamber of Registrar (Administration)
Date, Time and place of opening of Financial Cover/Envelope	Date of opening of Financial cover will be informed later.

(Note : The parties applying for Tender shall remain present at the time and place of the opening Technical Cover)

3. ELIGIBILITY CRITERIA FOR TENDERER & REQUIRED DOCUMENTS:

Sr. No.	Eligibility Criteria	Documentary Proof to be attached
i.	The tenderer must be registered under relevant applicable laws.	License issued under The Maharashtra Shop and Establishment Act. (Note: Such license must have been renewed and valid) In case of Partnership, Certificate of Registration with Registrar of Firm, and Deed of Partnership etc.
ii.	Tenderer should be resident /business operation/office within the limits of Nagpur Municipal Corporation	The Certificate of Registration or such other document issued by the public authority must reflect these facts.
iii.	The Tenderer should have valid GST and Income Tax Registration.	The copy GST registration and PAN card.
iv.	The Tenderer should have Income Tax Returns for last three financial years.	Copies of Income Tax Returns downloaded from the website of I.T. Dept.
v.	The Tenderer must be registered with the professional tax authority.	Corresponding certificate of Registration.
vi.	Tenderer shall have minimum three years' experience of supplying Computer Peripherals /Articles to the Government Offices /Establishment/Public Sector under takings	The copy of contracts/work orders executed/issued by such Government Offices / Establishment/Public Sector under takings.
vii.	The tenderer has not been	Declaration to that effect in Annexure-C.

Sr. No.	Eligibility Criteria	Documentary Proof to be attached
	blacklisted by the Central/ State Government/ Corporations/ Government Undertakings etc.	
viii.	All the terms and conditions in the tender documents inclusive of its annexures are acceptable to the tenderer.	Declaration to that effect in Annexure-C.
ix.	The tenderer should not have been declared insolvent.	Declaration to that effect in Annexure-C.

4. TENDER FEE:

- i. Tender Fee of Rupees 1000/- (Rupees One Thousand only) is payable by the Tenderer, which is non- refundable.
- ii. Tender fee is payable by Demand Draft drawn on any Nationalized or scheduled Bank in the favour of "Registrar (Administration), High Court of Bombay, Nagpur Bench, Nagpur".
- iii. The Demand Draft shall be annexed with Tender Form, in Technical Envelope/Cover.

5. EARNEST MONEY DEPOSIT (E.M.D.):

- i. The successful Tenderer has to deposit E.M.D. of Rupees 10,000/- (Rupees Ten Thousand) within 7 days or such earlier period as may be directed, from issuance of work order.
- ii. The amount of E.M.D. shall be kept in Fixed Deposit for the period of Contract in the Nationalized Bank.

- iii. The amount of E.M.D. will be returned after successful completion of the Contract, along with accrued interest.
- iv. In case of breach of Contract, the amount of E.M.D. or such portion of it, as determined by the Registrar (Administration), shall be forfeited/adjusted against the loss arising out of such breach.

6. TENDER IS LIABLE FOR SUMMARY REJECTION IF:

- i. Demand Draft for payment of tender fee is not annexed with the tender.
- ii. Demand Draft is not drawn in favour of, "Registrar (Administration), High Court of Bombay, Nagpur Bench, Nagpur".
- iii. Demand Draft is not drawn on either Nationalized or Schedule Bank.
- iv. Tender is conditional.
- v. Copy of Balance sheet is not authenticated by authorized person like Chartered Accountant.
- vi. Every page of the tender document and annexures are not signed by the tenderer.
- vii. Copies of documents are not self-attested by the tenderer.
- viii. The period for which License is issued/renewed under Shops and Establishment Act is already expired.
- ix. Tender is received after due date and time.
- x. The tender document is illegible or incomplete.

7. INSTRUCTION FOR SUBMISSION OF TENDERS:

- i. The price offered for supply of Computer Peripherals/Articles shall be enclosed in the Financial Envelope.
- ii. Duly filled Tender Form, with all Annexures along with undertaking and declaration shall be enclosed in the Technical Envelope.
- iii. Both the Envelopes i.e., Financial Envelope and Technical Envelope shall be kept together in large size Envelope, with particulars like Tender Reference number/ Name of Tenderer etc. mentioned on such large size envelope.
- iv. Financial Envelope of only those Tenderers will be opened, who have qualified in technical cover.
- v. Any kind of interpolation erasing or overwriting in the Tender Form or other annexures shall be duly attested by the Tenderer.

8. OTHER TERMS AND CONDITIONS:

- i. The price quoted by the Tenderer for Computer Peripherals/Articles shall be inclusive of all Taxes and all other expenses.
- ii. The tenderer shall not be entitled to enhancement in the Rates of Computer Peripherals/Articles during the contract period.
- iii. The Income Tax T.D.S. and GST is deductible from the Payments made to the Supplier/Service provider, at the prevailing rates and as per the guidelines.
- iv. The supplier/Service provider will give quick delivery of Articles and prompt service.

- v. The Supplier/Service provider should supply currently Manufactured Original Peripherals including Cartridges. No compromise in respect of quality would be acceptable. In case it is found that, the quality of supplied material is an inferior or provided articles are refurbished the same should be replaced with original, immediately, by the tenderer at his own cost, failing which the purchase order will be cancelled and EMD will be forfeited.
- vi Computer Peripherals/items shall cover at least 01 (One) year Warranty/Guarantee or as per item wise manufacturer policy and successful Tenderer shall provide on site support/warranty services at the location where Computer items are installed.
- vii. The supplier/Service provider is liable to deliver the Articles within three working days after issuance of order without any extra transport and labour charges. Such charges are to be borne by the successful tenderer.
- viii. The supplier/Service provider shall submit bills within a month from supply of Computer Peripherals/Articles.
- ix. The Supplier/Service provider shall not be entitled to advance payments and interest on delayed payments.
- x. In case of any ambiguity or dispute, the interpretation by the Registrar (Administration) of this tender document shall be final and binding on both the parties to Contract.
- xi. The decision of the Registrar (Administration) of the High Court, Bench at Nagpur, in respect of evaluation of the tenders or the award of the contract will be final and binding on the tenderers and cannot be challenged.
- xii. The Registry of High Court of Bombay, Nagpur Bench, Nagpur reserves the right to extend the Contract for a further period up to one year, at the same rates and terms and conditions.

- xiii. The Registrar (Administration) of the High Court, Nagpur Bench reserves right to split orders and / or accept or reject any tender / application so also to vary, modify, revise or change any of the terms and conditions without assigning any reason therefore.

9. TERMINATION OF THE CONTRACT:

- i. The Registrar (Administration), High Court, Nagpur Bench reserves the right to terminate the contract by giving due notice in case of breach of any of the material obligations under the contract. Some of the material breaches are illustrated below.
- ii. The indulgence in any corrupt or fraudulent practices with reference to the execution of the contract shall be held material breach of contract.
- iii. The non-supply of any Article by the supplier/service provider shall be held as material breach.
- iv. If the approved Tenderer fails to observe and follow terms of the contract, in that event he will be liable to pay penalty of 5% of delivered price of the goods or unperformed services, penalty shall be recovered from the bills submitted by the Tenderer and contract will be liable to be terminated without any notice.

10. DISPUTES:

All Legal disputes if any, shall be subject to the jurisdiction of Nagpur High Court only, preceded by Arbitration, by the sole Arbitrator at the instance of the High Court Administration.

Date : 23/05/2025


Registrar (Admn.)
High Court of Bombay
Nagpur Bench, Nagpur.

To,
The Registrar (Administration),
High Court of Bombay,
Nagpur Bench,
Civil Lines,
Nagpur-440001

Subject :- Tender in respect of supply of Computer Peripherals
/Articles required to your office.

Sir,

With reference to your Tender on the subject captioned, I am submitting herewith a Tender along with the rates for the items as per the list published on the Website of your office. I have read all the terms and conditions / instructions carefully.

Yours faithfully,

Name of the Dealer / Supplied

Full Address

Phone No.

Mobile No.

ANNEXURE-A

.. I ..

HIGH COURT OF JUDICATURE AT BOMBAY
NAGPUR BENCH : NAGPUR

TENDER FORM

(For supply of Computer Peripherals / Articles)

1. Name and full address of the tenderer :

2. Name and full address of the Establishment :
(If the Establishment is Firm or Company,
then relevant registration certificate number

3. Means of communications; :
a. Whatsup Mobile Number
b. E-mail ID
c. Land Line Telephone Number

4. a. PAN No.
b. GST Registration No.
c. Shop and Establishment Licence No.
d. Professional Tax Registration No.

5. Experience in terms of years in the :
field of supply Computer Peripherals

6. Details of Government offices/ :
establishments to which the services are
provided in the last 3 years

7. Details of the Demand Draft enclosed :
with this tender form.

NAGPUR:
DATED:

SIGNATURE OF THE TENDERER

(This tender document proforma should be filled up & enclosed with the quotation)

List of documents annexed :

Sr. No.	Name of documents	Whether documents attached (Yes/No)
1	Identity proof like Aadhar Card, Driving Licence etc.	
2	Address proof like Electricity Bill, House Tax Receipt, Rent Agreement etc.	
3	Licence under Shop and Establishment Act	
4	Certificate of Registration of Firm/Company Law/Partnership Deed	
5	GST Registration Certificate	
6	PAN Card	
7	IT returns of Last three financial years	
8	Professional Tax Registration Certificate	
9	Minimum 3- years experience Certificate (Copy of Contracts/Work Order etc.) issued by Gov. Offices/ Establishment/Public Sector Undertakings	
10	Demand Draft of Rupees 1500/- in the favour of "Registrar (Administration), High Court of Bombay, Nagpur Bench, Nagpur" drawn on Nationalized or Schedule Bank	
11	Declaration and Undertaking in Annexure-C	

It is certified that the above information is true and correct.

Seal & Sign of Tenderer

ANNEXURE-"B"**HIGH COURT OF JUDICATURE AT BOMBAY, BENCH AT NAGPUR****COMPUTER PERIPHERALS / ARTICLES LIST****(MANDATORY TO QUOTE ALL ARTICLES)**

Sr. Nos.	Items	Qty.	Rate Per (Incl. GST)
1	CD RW 700 MB (Sony Make)	Per Packet (each packet contains 100 pieces)	
2	CD R (Sony make)	Per Packet (each packet contains 100 pieces)	
3	DVD- R 4.7 GB (Moserber)	Per Packet (each packet contains 100 pieces)	
4	DVD - 8.5 GB	Per Packet (each packet contains 100 pieces)	
5	DVD R/W (Moserbear Make)	Per Packet (each packet contains 100 pieces)	
6	DVD Writer External - LG	Per Piece	
7	DVD Writer External - Samsung	Per Piece	
8	DVD Writer External - Sony	Per Piece	
9	Mouse USB - (I-Ball)	Per Piece	
10	Mouse USB - (Logitech)	Per Piece	
11	Mouse PAD - Comfort	Per Piece	
12	Key Board (USB) (I-Ball)	Per Piece	
13	Key Board (USB) (Logitech)	Per Piece	
14	Key Board (USB)- (TVS-Gold)	Per Piece	
15	Wireless Keyboard and Mouse combo (Logitech)	Per Piece	
16	Wireless Keyboard and Mouse combo (I-Ball)	Per Piece	
17	Keyboard and Mouse combo USB (Logitech)	Per Piece	
18	Wireless Keyboard and Mouse combo- C Type for Apple Macbook Pro (Logitech)	Per Piece	

19	Wireless Mouse - C Type for Apple Macbook Pro (Logitech)	Per Piece	
20	Pen Drive (16 GB) - HP (Metal Body) USB 3.0	Per Piece	
21	Pen Drive (16 GB) - Sony (Metal Body) USB 3.0	Per Piece	
22	Pen Drive (32 GB) - HP (Metal Body) USB 3.0	Per Piece	
23	Pen Drive (32 GB) - Sony (Metal Body) USB 3.0	Per Piece	
24	Pen Drive (32 GB) - Sandisk USB 3.0	Per Piece	
25	Pen Drive (64 GB) - HP (Metal Body) USB 3.0	Per Piece	
26	Pen Drive (64 GB) - Sony (Metal Body) USB 3.0	Per Piece	
27	Pen Drive (64 GB) - Sandisk USB 3.0	Per Piece	
28	Pen Drive (32 GB) (SanDisk) (Metal Body) Dual Type Luxe USB 3.0 Type-C	Per Piece	
29	Pen Drive (64 GB) (SanDisk) (Metal Body) Dual Type Luxe USB 3.0 Type-C	Per Piece	
30	Pen Drive (128 GB) (SanDisk) (Metal Body) Dual Type Luxe USB 3.0 Type-C	Per Piece	
31	OTG Dual Pendrive SanDisk (64 GB) 3.0	Per Piece	
32	SanDisk iXpand USB 3.0 Flip (64 GB)	Per Piece	
33	Zebronics OTG2, 2 in 1 Lightning, Type C USB OTG Converter, USB 3.0	Per Piece	
34	External Hard Disk 1 TB- Seagate	Per Piece	
35	External Hard Disk 2 TB- Seagate	Per Piece	
36	SSD 256 GB (Seagate) (Including M2 2280 Pcle NVMe)	Per Piece	
37	SSD 512 GB (WD) (Including M2 2280 Pcle NVMe)	Per Piece	
38	SSD 256 GB (Seagate) (Including M2 2280 Pcle NVMe)	Per Piece	
39	SSD 512 GB (WD) (Including M2 2280 Pcle NVMe)	Per Piece	
40	5 Port Switch (D-Link/Gigabit)	Per Piece	
41	8 Port Switch (D-Link/Gigabit)	Per Piece	
42	16 Port Switch (D-Link/Gigabit)	Per Piece	

43	24 Port Switch (D-Link/Gigabit)	Per Piece	
44	CISCO manageable 8 Port Switch	Per Piece	
45	CISCO manageable 16 Port Switch	Per Piece	
46	CISCO manageable 24 Port Switch	Per Piece	
47	RAM DDR III -1GB - Transcend	Per Piece	
48	RAM DDR IV -1GB - Transcend	Per Piece	
49	RAM DDR IV -2 GB - Samsung	Per Piece	
50	RAM DDR IV -4 GB - Samsung	Per Piece	
51	DDR 3 RAM (Make Lenovo) 1600 MHz (4 GB)	Per Piece	
52	DDR 3 RAM (Make HCL) (4 GB)	Per Piece	
53	Laptop RAM 4GB DDR4 Samsung Make	Per Piece	
54	Quick Heal Anti Virus – Admin Console – (1 User/1 year)	Per Piece	
55	Quick Heal Anti Virus – Total Security (1 User/3 Year)	Per Piece	
56	Quick Heal Anti Virus – Total Security (3 User/1 Year)	Per Piece	
57	Quick Heal Anti Virus – Total Security (3 User/3 Year)	Per Piece	
58	Quick Heal Anti Virus – Pro – (3 User / 1 Year)	Per Piece	
59	Spike Guard (5 Mtr)	Per Piece	
60	Spike Guard (10 Mtr)	Per Piece	
61	Spike guard Branded-D Link Addon USB C Type	Per Piece	
62	Spike Guard Surge Protector Belkin Make	Per Piece	
63	USB Wireless Adaptor	Per Piece	
64	Scanner Power Adapter Output- 24V/1.5A 36W	Per Piece	
65	D-Link AC-DC Adofter	Per Piece	
66	TP-Link AC-DC Adofter	Per Piece	
67	HDMI male to VGA female Adapter	Per Piece	
68	Wi-fi Adapter (I-ball)	Per Piece	
69	Wi-fi Adapter (D-Link)	Per Piece	
70	Laptop Adapter Lapcare	Per Piece	

71	Laptop Adapter Acer	Per Piece	
72	Adapter for Bio Matrix	Per Piece	
73	Laptop Battery Lapcare	Per Piece	
74	Laptop Battery Acer	Per Piece	
75	Laptop RAM 4GB DDR4 Samsung Make	Per Piece	
76	Wi-fi Router 300 meter	Per Piece	
77	D-Link AC750 Dual Band Wireless Router (DIR-819, Black), Dual Band, IEEE Wi-Fi 802.11 AC standard, 5G, Wall resistance	Per Piece	
78	TP-Link Archer AX 73 AX5400 Dual Band Gigabit 1000 Mbps Wireless Wi-Fi 6 Router	Per Piece	
79	I-ball (Double Antenna) Wi-Fi Router	Per Piece	
80	TP Link 300 Mbps Wi-Fi Range Extender	Per Piece	
81	TP Link AX1500 Wi-Fi 6 Range Extender, upto 1500 Mbps Speed	Per Piece	
82	D-Link wireless Modem N300	Per Piece	
83	Router TP-Link C54 AC 1200	Per Piece	
84	Router TP-Link Archer AC 1750 (Dual Band)	Per Piece	
85	TP Link AC 1200 Wi-Fi Range Extender	Per Piece	
86	TP Link AC 1350 Wi-Fi Router (Archer C60)	Per Piece	
87	TP Link AC 1200 Gigabit Dual Band Wi-Fi Router	Per Piece	
88	Toner 88A - P1008 HP Make	Per Piece	
89	Toner -2015 DN HP Make LZP (53 A)	Per Piece	
90	Toner 36A -1522N MFP HP Make LZP	Per Piece	
91	Toner 337 MF-244 DW Cannon Printer	Per Piece	
92	Toner Container ECOSYS-P2040DW Kyocera Printer	Per Piece	
93	Toner Container ECOSYS-P2040 DN Kyocera Printer	Per Piece	

94	Rich Sprint Make- 071 Canon LaserJet MF272dw With Chip Cartridge	Per Piece	
95	Canon Make 071 Original Cartridge for Canon LaserJet MF272dw Printer	Per Piece	
96	Kyocera Cartridge (Drum Unit)	Per Piece	
97	Kyocera Cartridge (Developer Unit)	Per Piece	
98	Toner Canon Image Class MF 244dw	Per Piece	
99	HP 416 Ink tank Color Printer	Per Piece	
100	HP Color Jet 150NW Ink tank	Per Piece	
101	Printer Cartridge Cannon Image Class MF 244dw	Per Piece	
102	Printer Cartridge Kyocera	Per Piece	
103	Toner Reset Chip Kyocera Cartridge	Per Piece	
104	LIPI High Speed Printer Ribbon/ Cartridge (LIP 6805 L)	Per Piece	
105	LIPI High Speed Printer Ribbon/ Cartridge (LIP 6810L),	Per Piece	
106	PTZ camera - USB Cable Male-Female	Per Meter	
107	Printer Cable -USB	Per Piece	
108	Power Cable of Printer	Per Piece	
109	Power Cord - (D-Link)	Per Piece	
110	VGA Cable	Per Piece	
111	LPT Printer Cable	Per Piece	
112	Male to Male USB Cable	Per Piece	
113	Male to Female USB Cable	Per Piece	
114	LAN Cable (ISI Mark) Per Mtr. CAT 6 D Link	Per Meter	
115	HDMI to USB (Video Capture with Audio) Converter (USB 3.0, Resolution 4K, 1080p, 60 Hz) Heat insulation	Per Piece	
116	HDMI Cable Finger Make 3 Meter	Per Piece	
117	HDMI Cable Finger Make 5 Meter	Per Piece	
118	HDMI Cable Finger Make 10 Meter	Per Piece	
119	HDMI Cable Finger Make 15 Meter	Per Piece	
120	All in one cable splitter (HDMI,VGA)	Per Piece	
121	HDMI Splitters (Support Ultra HD, Full HD, 1080P hdcp, 4K)	Per Piece	
122	HDMI Extender 30MI	Per Piece	

123	USB Multiple Extension Port for Computer	Per Piece	
124	4 Port USB Switch (Pen drive) (Honeywell)	Per Piece	
125	D-Link RJ 45 Computer Connector	Per Piece	
126	RJ45 LAN Cable Inline Coupler	Per Piece	
127	USB to PS2 Converter	Per Piece	
128	Parallel to USB Converter	Per Piece	
129	USB to LAN Connector	Per Piece	
130	DVI to VGA Converter	Per Piece	
131	DP to VGA Converter	Per Piece	
132	HDMI to VGA Converter	Per Piece	
133	I-Pad Apple (OTG Cable)	Per Piece	
134	Apple USB-C to USB Adapter	Per Piece	
135	ESR iPad Pro 12.9 inch Magic Keyboard	Per Piece	
136	Plixio Make adjustable Ipad/Laptop Stand	Per Piece	
137	Apple Ipad Cleaning Kit	Per Piece	
138	Apple make C-type charging cable	Per Piece	
139	D-Link Patch Cord- CAT-6 – 0.5 Meter	Per Piece	
140	D-Link Patch Cord- CAT-6 – 1 Meter	Per Piece	
141	D-Link Patch Cord- CAT-6 – 2 Meter	Per Piece	
142	D-Link Patch Cord- CAT-6 – 3 Meter		
143	Battery CMOS for motherboard	Per Piece	
144	Screw Driver universal set	Per Piece	
145	Long size minus & star shape screw driver	Per Piece	
146	Computer cleaning blower	Per Piece	
147	Cable tie with Labels	Per Piece	
148	Cable tie without Labels	Per Piece	
149	VTLAN 3- LAN cable tester	Per Piece	
150	LAN Cable Tester (D-Link)	Per Piece	
151	Punching Tools	Per Piece	
152	Creeping Tools	Per Piece	
153	D- Link Crimping Tool	Per Piece	
154	MECO 101B + Digital Multi-meter	Per Piece	

155	Brush	Per Piece	
156	Pliers (Penchis)	Per Piece	
157	Cable cutter	Per Piece	
158	Heat Sink Paste	Per Piece	
159	Nose Pliers	Per Piece	
160	CD Covers	Per Piece	
161	15.6 Inch Full Size Laptop Keyboard Cover	Per Piece	
162	Key Board Cover	Per Piece	

Sd/-

**Name and Stamp of the
Tenderer/ Supplier**

Annexure-C
UNDERTAKING & DECLARATION
(On stamp paper of Rs. 100/-)

Tender No: BOM HC/NAG/COMPUTER PERIPHERALS/ARTICLES/
/ 2025

To,
The Registrar (Administration),
High Court of Bombay,
Nagpur Bench, Nagpur.

Name of Tenderer :-

Sir,

1. I/We hereby agree to abide by all the terms and conditions laid down in the tender document inviting tenders for supply of Computer Peripherals /Articles.
2. It is declare that, I/We have not been declared insolvent by the Court.
3. I/We declare that, the Tenderer has never been blacklisted by the Central/State Government/Corporation, other Government Institutions.
4. I/We declare that no legal proceeding is pending against me/us in the High Court of Bombay, Bench at Nagpur. (If such proceeding is pending then give details)
5. I/We undertake to deposit E.M.D. of Rupees 10,000/- in case work order is issued to me/us, within 7 days or such earlier period as may be directed.

Signature of the Tenderer
Name & Address of the Tender with Seal