

**HIGH COURT OF JUDICATURE AT BOMBAY
BENCH AT AURANGABAD
JALNA ROAD, AURANGABAD
Tel. No. 0240-2993303 (o), Fax No. 2486028**

No. N/Cash/5052/2023.
Date. 24/04/2023 .

TENDER NOTICE

Sealed quotations are invited from reputed Firms/Agencies for sale of Waste Papers, which will be required to cut into small pieces by the selected agency with the help of its own cutter machines at its own cost, before lifting the waste papers.

TERMS AND CONDITIONS

- 1) The Sealed quotations should be superscribed with "Quotation for Purchase of Waste Papers" and same must be submitted in the office of Registrar (Admn.), High Court of Bombay, Bench at Aurangabad, on or before **03/05/2023 by 5.00 pm.**
- 2) Waste Papers will be sold on **“As is where is conditions”** basis, which will be required to cut into small pieces by the selected agency with the help of its own cutter machine at its own cost, before lifting the waste papers. No claim or dispute will be entertained in this regard after sale of waste papers.
- 3) Decision of High Court Registry in this regard shall be final and binding upon the bidder.
- 4) Waste papers are available for inspection on any working day between 10.00 a.m. and 3.00 p.m., prior to last date of submission of quotations.
- 5) Prescribed form for submitting the quotation is at Annexure - A which may

be downloaded from official website: <http://bombayhighcourt.nic.in>

- 6) The bidder shall quote the amount in Rupees per Kg., for Waste Papers and **also enclose Shop Registration Certificate, PAN and relevant documents** with the quotation.
- 7) The bidders should submit **Tender Fees for Rs.1500/-** (Non-refundable) and **EMD for Rs.10,000/-** by Demand Draft of any nationalized bank, drawn in favour of Registrar (Admn.), High Court of Bombay, Bench at Aurangabad, payable at Aurangabad with the quotation. Quotation without Tender Fees and EMD Shall be summarily rejected.
- 8) EMD of the unsuccessful bidder will be returned upon written request. EMD of successful bidder shall be returned after successful completion of the work.
- 9) The successful bidder should start the work of destruction within a period of one week including holidays from the date of receipt of work order & should complete the same within a period of four (04) weeks [including holidays] thereafter. If the successful bidder fails to comply above condition, the amount of Rs.10000/- shall be forfeited by this Registry. No Claim or dispute will be entertained in this regard.
- 10) The quotation of the bidder, who offers the affordable highest price will be accepted.
- 11) The successful bidder of waste papers shall deposit a Demand Draft for Rs.1,00,000/- [Rupees One Lakh Only] also before taking remaining papers weight, shall deposit remaining approximate value of Waste Paper by demand draft of any nationalized bank and after clearance of above Demand Draft, can proceed for taking weight of waste papers on Dharam Kata. Cash Payment will not be accepted by this Registry in any condition.

- 12) While carrying the waste papers or cutting the waste papers, it shall be sole responsibility of the purchaser to make immediate arrangement for lifting the waste papers without any damages due to rains etc., and also purchaser shall arrange the covers for safety of waste papers due to rain etc., if any damages caused as stated above, the approximate value of said waste papers will be recovered from the selected agency and also EMD will be forfeited by the Registry.
- 13) The Contractor/Agency shall obtain all necessary permissions for lifting the waste papers from the competent authority of High Court Bench at Aurangabad.
- 14) Freight, cover charges and all other similar charges shall be born by the Contractor/Bidder and no separate payment shall be made on this account.
- 15) Any damages caused by the workmen of the contractor to wall, ceiling, floors and fixtures etc. should be made good at the contractor's cost.
- 16) It is responsibility of successful agency to carryout the sold waste papers directly to the factory for making further process i.e. pulp.
- 17) The undersigned reserves all rights to adjourn or cancel or modify the terms and Conditions of sale of waste papers with or without notice and will not be liable for any loss or inconvenience, caused to bidders/contractors in this regard.
- 18) All Legal disputes are subject to the jurisdiction of Aurangabad Court only.

Date :24/04/2023.

Sd/-
REGISTRAR (ADMN.)

ANNEXURE 'A'

Quotation for purchase of Waste papers.

I/We _____ Agency/ firm do hereby quote the rate of Rs. _____/- per Kg. for **waste papers**, by cutting into small pieces with cutter Machine, including labour and all other charges at my/our own cost.

List of Documents:

Sr. No.	Particulars	Documents enclosed? Yes/No
1	Shop Registration	
2	PAN Card	
3	GST Registration Certificate if any.	
4	Tender Fees for Rs.1500/- [Non-refundable] DD No. _____ dtd. _____	
5	EMD for Rs.10,000/- DD No. _____ dtd. _____	

I/We have read and understood all terms and conditions given in the tender notice and agree to abide them. The rates quoted by me/us are final and I/We will not withdraw my/our offer. I/we am/are aware that, in the event of failure to pay the entire amount within a day, my/our tender will be withdrawn and EMD shall be forfeited.

I/We also undertake that, I/We will take proper care of waste papers from rain etc.,

Date:

Signature of the Agency/Firm
Address

UNDERTAKING & DECLARATION
(On stamp paper of Rs.100/-)

To,
The Registrar (Admn.),
High Court of Judicature at Bombay,
Bench at Aurangabad.

Name of Bidder : -

Sir,

1. I/We hereby agree to abide by all the terms and conditions laid down in the tender document inviting tenders for sale of waste papers by cutting in the small pieces with the help of electric cutter machine at High Court of Judicature at Bombay, Bench at Aurangabad, as described in the tender document.

2. I/We hereby declare that, before signing this bid have read and fully understood all the terms and conditions and instructions contained therein and undertake myself/ourselves to abide by the said terms and conditions.

3. I/We hereby declare to have inspected all the old matters which is to be available for sale and got myself/ourselves satisfied about the work and required number of trained Workers/required Machines in sufficient numbers/tools and quantity of material, for the above said work that will be provided during executing the contract.

4. I/We undertake the responsibility to furnish details and particulars of manpower deployed by us for the aforesaid services.

7. I/We undertake that, I/We will complete the said work with correctness and due satisfaction of High Court Registry by providing sufficient number of manpower, at least 04 Big size Cutter machines for completing the said work within stimulated time i.e. within four weeks, including holidays.

8. I/We declare that, any kind of bankruptcy/insolvency proceedings is not pending against us and I/We have not been declared so during last five years.

9. I/We undertake to abide the guidelines issued or to be issued by the Health Authority or the High Court Administration for Covid-19 or similar other variants.

10. I/We declare that, the undersigned bidder has never blacklisted by the Central/State Government/Corporation, other Government Institutions.

11. I/We declare that no legal proceedings for violation of Labour Welfare Legislation or other criminal proceedings is not pending against the bidder.

Signature of the bidder

Name & Address of the bidder with Seal