

**HIGH COURT OF JUDICATURE AT BOMBAY
BENCH AT AURANGABAD**

TENDER NOTICE

**No.Nazir/Tender/8408/2024
Date: 01/08/2024.**

The High Court of Judicature at Bombay, Bench at Aurangabad, invites sealed tenders in two part bidding system [Technical Bid & Financial Bid] from reputed firms/suppliers/agencies for supply of **Uniforms for the use of Chobdars working on this establishment, as per details mentioned at Annexure "A"**.

Details of Bid :

Sr. No.	Particulars	Date & Time
1	Last date & time submission of Tender [Technical Envelope along with samples and Financial Envelope]	09/08/2024 by 5.00 p.m.
2	Date and time of opening of Technical Bid. [If Possible]	12/08/2024 at 12.30 p.m.
3	Place of submitting and opening of tenders and address for communication :	The Registrar [Adm.], High Court of Bombay, Bench at Auangabad, Opp. Lokmat Bhavan, Chhatrapati Sambhajnagar-431009. [Maharashtra]

General Terms and Conditions

1) The Bidders shall submit the photocopies of required documents as mentioned in Annexure "B" serially with good quality samples of Pagree, Monogram, Kamarbandh and cloth of Dagala in the Technical Bid Envelope and submit another Envelope of Price Bid. The tender without samples shall summarily be rejected.

2) The Sealed tender should be superscribed with "Tender for supply of Uniform

for the use of Chobdars" and submit the same in this office as per the schedule and addressed mentioned above.

3) The sample of Monogram, Pagaree and Kamarbandh is available for inspection on any working day between 10.00 a.m. to 5.00 p.m. prior to last date of submission of tenders, in co-ordination with a responsible officer/official from the Nazir Department.

4) The Bidders are expected to examine all instructions, forms, terms and conditions in the bidding documents. Failure to furnish all the information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect, shall be at the Bidder's risk and may result in rejection of the bid. The bid is liable to be rejected without any intimation to the Bidder, if complete information called for the Tender Document is not given therein or if any particular asked for in the Forms / Proforma in the Tender are not fully furnished.

5) The prices quoted by the bidder shall be in Indian currency and inclusive of all Levis, Taxes introduced by the Government, packaging and delivery charges etc. and not be subject to any price escalation.

6) The successful bidder/s is to be entirely responsible for the execution of the purchase order in all respects in accordance with the terms and conditions. In case of failure to comply with the provisions of the terms and conditions mentioned, the High Court Registry reserves the rights to award the contract to the next eligible bidder.

7) The High Court of Judicature at Bombay, Bench at Aurangabad reserves the right to split orders and / or accept or reject any tender or cancel the tendering

process at any stage as also to alter any or all the terms and conditions without assigning any reasons thereof.

8) The payments will be made after satisfactory execution of the purchase order, as per Govt. rules & procedure, subject to availability of Budget.

Bid Security (EMD – Earnest Money Deposit)

1) The bidder shall submit a Demand Draft of Rs.500/- [Non refundable] as a tender fees and also submit a Demand Draft of Rs.5,000/- as a EMD [refundable] drawn on any Nationalized Bank, in favour of the Registrar [Admn.], High Court of Bombay, Bench at Aurangabad alongwith the quotation. The EMD shall be refund to the unsuccessful bidders, on the receipt of written request, whereas, to the successful bidder/s, after satisfactory execution of the purchase order.

2) The Exemption will be given to the bidders in the tender fees and EMD, who submits relevant document of exemption such as a MSME Registration etc., as per Govt. Rule.

Opening of Bids and Bid evaluation :-

1) The decision of this Registry in the evaluation of the Qualification criteria and Commercial Bids shall be final. No correspondence will be entertained outside the process of negotiation / discussion with this Registry.

2) The High Court of Bombay Bench at Aurangabad reserves the right to accept or reject any bid and to annul the Bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder/s or any obligation to inform the affected bidder/s of the grounds for Tendering Authority's action.

Selection/Approval of Sample : -

1) The bidders shall submit good quality samples of Pagree, Monogram, Kamarbandh, and cloth of Dagala with the Technical Bid Envelope at their own cost and risk, to be placed before the Selection Committee of this Registry, for verification, inspection, and approval of samples, etc. The bidders shall have to comply with such conditions, failing which the bidder shall be liable for rejection and forfeiture of the EMD. After the approval of samples, this Registry will open the financial bids of only those bidders who are eligible in the technical bid and whose sample/s are approved. Only the specific items accepted/approved by the Honorable Committee will be considered for price competition in the financial bid.

2) The Approval of sample of livery articles by the Selection Committee is based on the standard quality at reasonable price, which is befitting the status of Hon'ble High Court. The samples rejected by the selection committee will not be considered in the financial bid for price competition.

3) The decision of the Selection Committee in the approval of samples shall be final. No correspondence will be entertained outside the process of discussion with this Registry.

Delivery Term : -

1) The place of delivery of uniforms shall be Office of the High Court of Bombay, Bench at Aurangabad, Jalna Road, Chhatrapati Sambhajinagar & expenses thereof shall have to be borne by the successful bidder.

2) After the placement of the order for livery articles, the successful bidder(s) should take proper measurements of the chobdars working at this establishment and

then prepare and supply the articles as per the approved sample with the proper measured sizes.

3) If the supplied material does not conform to the description/quality with the approved sample or is found damaged or in deteriorated condition or not as measured sizes, a decision of this Registry in that behalf shall be final and conclusive and this Registry will reject the said material or such part thereof, as case may be. On such rejection, the material shall have to be replaced by the successful bidder as per requirement at its own cost, immediately.

4) The successful bidder shall have to deliver White Tericot Cloth (Superior Quality), as per sample approved, in the pieces of requisite size with proper packing for prevention from dust etc., as per measurements given below :

Sr. No.	White Tericot Cloth	No. of Pieces
1	2.5 Mtrs.	44 Nos.

Other Terms : -

1) In case of violation of any of the terms and conditions of the tender or unsatisfactory supply of the items or supply of poor quality/low standard material, this Registry reserve the rights to cancel the order by giving intimation to the successful bidder/s & forfeit the EMD amount.

2) In case of the appointment of new chobdars during the two years from the date of issuance of the purchase order, the successful bidders are bound to provide the said livery articles at the approved rates.

3) The tenderer should enclose photocopies of PAN Card, Shop Act License, GST Registration Certificate etc., along with tender.

4) Legal dispute, if any, shall be subject to the jurisdiction of Chhatrapati Sambhajanagar Court, at Chhatrapati Sambhajanagar.

5) The Registrar (Admn.), High Court of Bombay, Bench at Aurangabad reserves all the rights to accept/reject any quotation/adjourn or cancel the tendering process at any stage or modify the Terms & Conditions, without assigning any reason thereof.

Date: 01/08/2024.

Sd/-
REGISTRAR (ADMN.)
HIGH COURT OF BOMBAY
BENCH AT AURANGABAD

ANNEXURE 'A'
(On letter head of Dealer/Agency/ firm)

Price Bid for Uniform

Name of Bidder	
Address & Contract No.	

Sr. Nos.	Particulars	Quoted Rates Including all taxes/delivery/packaging etc.
1	Pagree, as per sample	-----per
2	Monogram, as per sample	-----per
3	Kamarbandh, as per sample	-----per
4	White Tericot Cloth	-----per Mtr.

List of Documents etc.

Sr. No.	Particulars	Documents enclosed? Yes/No
1	Shop Registration	
2	PAN Card	
3	GST Registration Certificate	
4	Tender Fees for Rs.500/- [Non refundable] DD No. _____ dtd. _____	
5	EMD for Rs.5,000/- DD No. _____ dtd. _____	
6	Copy of Acceptance of terms and conditions with the sign & seal of Dealer/Agency/Firm	

I/We _____ Dealer/Agency/firm is hereby quoting the amount of Sale of Uniform as mentioned above, as per the scope and conditions stipulated in Tender notice.

I/We have read and understood all the terms and conditions given in the tender notice and agree to abide by me/us. The rates quoted are final and I/we will not withdraw the offer. My/our firm is not black listed by Central/State Govt./Corporations or Government Undertakings etc.

Date:

Signature of the Dealer/Agency/Firm
Address with Phone No.