

## NOTICE

It is hereby notified that the Departmental Examinations, 2026, for the staff of the High Court, Appellate Side, Bombay, and its Benches at Nagpur and Aurangabad, as well as the High Court of Bombay at Goa and the High Court of Bombay, Circuit Bench at Kolhapur, will be held on the **4<sup>th</sup> Saturday and 1<sup>st</sup> Sunday in the months of February and March, i.e., 28<sup>th</sup> February 2026 and 1<sup>st</sup> March 2026.**

The programme of the Examinations will be as under :-

### **LOWER STANDARD DEPARTMENTAL EXAMINATION**

**Saturday, 28<sup>th</sup> February, 2026**

| <b>Written</b> | <b>Time</b>                    | <b>Subject</b>  | <b>Marks</b> |
|----------------|--------------------------------|---|--------------|
| Paper – I      | 11.00 a.m.<br>to<br>02.00 p.m. | <b><u>General English</u></b><br>(The paper will include Questions on Grammar and Idioms, Precis-writing, Drafting and Letter Writing.)<br><b><u>(WITHOUT BOOKS)</u></b>  | <b>100</b>   |
| Paper – II     | 03.00 p.m.<br>to<br>06.00 p.m. | <b><u>FOR THE HIGH COURT, APPELLATE SIDE, BOMBAY AND BENCHES AT NAGPUR AND AURANGABAD AND HIGH COURT OF BOMBAY, CIRCUIT BENCH AT KOLHAPUR</u></b><br>The Code of Civil Procedure 1908, the Civil Manual, the Limitation Act, 1963 and the Bombay (Maharashtra) Court Fees Act, 1959.<br><b><u>(WITH BOOKS)</u></b><br><br><b><u>FOR HIGH COURT OF BOMBAY AT GOA</u></b><br>The Code of Civil Procedure, 1908, Civil Manual, the Goa Civil Court's Act, 1965, the Limitation Act, 1963 and the Court Fees Act, 1870.<br><b><u>(WITH BOOKS)</u></b> | <b>100</b>   |

**Sunday, 01<sup>st</sup> March, 2026**

| <b>Written</b> | <b>Time</b>                    | <b>Subject</b>   | <b>Marks</b> |
|----------------|--------------------------------|--|--------------|
| Paper – III    | 11.00 a.m.<br>to<br>02.00 p.m. | The Criminal Procedure Code, 1973, the Bharatiya Nagarik Suraksha Sanhita, 2023 and the Criminal Manual. <b>(WITH BOOKS)</b> | <b>100</b>   |

**HIGHER STANDARD DEPARTMENTAL EXAMINATION**

**Saturday, 28<sup>th</sup> February, 2026**

| <b>A) Written</b> | <b>Time</b>                    | <b>Subject</b>   | <b>Marks</b> |
|-------------------|--------------------------------|--|--------------|
| Paper – III       | 11.00 a.m.<br>to<br>02.00 p.m. | <p style="text-align: center;"><b>PART – A</b></p> <p>Practical Knowledge of forms and precedents such as drawing different decrees, drafting of writs, Notices, Orders etc. <b>(WITH BOOKS)</b></p> <p style="text-align: center;"><b>PART – B</b></p> <p>General English Composition viz. Precis-Writing and Drafting.</p> <p><b>(WITHOUT BOOKS)</b></p>   | <b>100</b>   |
| Paper – II        | 03.00 p.m.<br>to<br>06.00 p.m. | <p style="text-align: center;"><b>FOR THE HIGH COURT, APPELLATE SIDE, BOMBAY AND BENCHES AT NAGPUR AND AURANGABAD AND HIGH COURT OF BOMBAY, CIRCUIT BENCH AT KOLHAPUR</b></p> <p>The Maharashtra Civil Services Rules 1981 –<br/>(i) General Conditions, (ii) Pay, (iii) Leave, (iv)Joining Time,(v)Pension, (vi)Commutation of Pension, Accounts Code, Contingent Expenditure Rules, Printing and Stationery Manual and Budget Manual.</p> <p><b>(WITH BOOKS)</b></p> <p style="text-align: center;"><b>FOR HIGH COURT OF BOMBAY AT GOA</b></p> <p>The Central Civil Service Rules -<br/>(i) Central Civil Service Rules FRSR Part I-General Rules, (ii) Central Civil Service Leave Rules, (iii) Central Civil Service (Pension) Rules, 2021, (iv) Central Civil Services Commutation of Pension Rules, (v) New Pension Scheme, (vi) General Financial Rules, 2017, (vii) Goa Delegation of Financial Powers Rules, 2008, (viii) Budget Manual <b>(WITH BOOKS)</b></p> | <b>100</b>   |

**Sunday, 01<sup>st</sup> March, 2026**

| <b>Written</b> | <b>Time</b>                    | <b>Subject</b>  | <b>Marks</b> |
|----------------|--------------------------------|---|--------------|
| Paper – I      | 11.00 a.m.<br>to<br>02.00 p.m. | The High Court Appellate Side Rules, the Act and Rules relating to the conditions of Service of the High Court Judges.<br><b>(WITH BOOKS)</b> | <b>100</b>   |

|                        |  |
|------------------------|--|
| <b>B) Oral :-</b>      | Questions relating to accounts rules for maintenance, preservation and destruction of records and general questions connected with current rules and practice. |
| <b>(WITHOUT BOOKS)</b> | <b>100 MARKS</b>   |

The dates, programme and timing of Oral Test of the eligible candidates of the Higher Standard Departmental Examination will be declared later on.

The members of the staff desirous to appear for the Examinations, **should submit their applications in the form enclosed hereto, immediately and in any event not later than 04<sup>th</sup> December, 2025.**

The staff members, who will fail in the viva-voce of the Higher Standard Departmental Examination, 2025 will become eligible to re-appear the Higher Standard Departmental Examination, 2026 in view of the Rule 13 r/w Rule 21 of the High Court Departmental Examination Rules, 1995. They are not required to fill in the application form for the Higher Standard Departmental Examination, 2026.

**HIGH COURT OF JUDICATURE AT )  
BOMBAY, DATE 12 /11/2025 )**

  
2.11.2015  
**(SWAPNIL C. KHATI)**  
**REGISTRAR GENERAL**

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**Note** :- The Chapter from C.P.C., Cri.P.C. and B.N.S.S. selected as syllabus for the Lower Standard Departmental Examination are as under :-

**C.P.C.**

**Section** :- 1 to 150

**Order Nos.** :- I, II, III, IV, V, VI, VII, VIII, IX, XVI, XVI-A, XIX, XX-A, XXIV, XXV, XXVI, XXXII, XXXIII, XXXVII, XXXVIII, XXXIX, XLI, XLII, XLIII, XL-IV, XLV, XLVI, XLVII, XLVIII and XLIX

**Cri. P.C.**

**CHAPTERS** :- I, II, III, V, VI, VII, IX, XIII, XV, XVI, XIX, XX, XXI, XXII, XXVII, XXVIII, XXIX, XXX, XXXIII, XXXIV, XXXVII.

**AND**

**The Bharatiya Nagarik Suraksha Sanhita, 2023**

**CHAPTERS** :- I, II, III, V, VI, VII, X, XIV, XVI, XVII, XX, XXI, XXII, XXIV, XXIX, XXX, XXXI, XXXII, XXXV, XXXVI, XXXIX.

**Note** :- The Examinees shall be permitted to make use of Text Books of Government Publications or that of the Private Publications, which are not the commentary books and contain only short notes, or bare acts, for the Question Papers which are to be solved with the books.

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## Application Form

**The Staff Members, High Court, Appellate Side, Bombay and its Benches at Nagpur and Aurangabad and High Court of Bombay at Goa and the High Court of Bombay, Circuit Bench at Kolhapur, who intends to appear for the departmental examination should have to fill up each and every column of this form.**

| 1        | <b>Full Name of the Applicant<br/>(in block letters)</b><br><br><b>Department/Branch</b><br><br><b>Intercom No.</b> | <b>SHRI/SMT./MISS :</b><br><br><hr/> <b>(FIRST NAME) (MIDDLE NAME) (SURNAME)</b>   |          |      |                  |       |  |  |        |  |  |       |  |  |
|----------|---|--|----------|------|------------------|-------|--|--|--------|--|--|-------|--|--|
| 2        | <b>Present Post held</b>  |  |          |      |                  |       |  |  |        |  |  |       |  |  |
| 3        | <b>Whether transferred from another High Court Bench / Subordinate Court</b>  | <b>High Court, Bench at<br/>OR<br/>District Court at</b>   |          |      |                  |       |  |  |        |  |  |       |  |  |
| 4        | <b>Date of appointment as a Clerk<br/>(in continuous service)</b>   |  |          |      |                  |       |  |  |        |  |  |       |  |  |
| 5        | <b>Date of promotion to the post of Assistant Section Officer (in continuous service)</b>                           |  |          |      |                  |       |  |  |        |  |  |       |  |  |
| 6        | <b>Whether the applicant intends to appear for L.S.D.E. or H.S.D.E.</b>   |  |          |      |                  |       |  |  |        |  |  |       |  |  |
| 7        | <b>State the year of passing of L.S.D.E. if the applicant intends to appear for H.S.D.E.</b>                        |  |          |      |                  |       |  |  |        |  |  |       |  |  |
| 8        | <b>Whether the applicant is appearing afresh.</b>   | <b>Yes / No</b>  |          |      |                  |       |  |  |        |  |  |       |  |  |
| 9        | <b>If appeared in past and exempted from appearing in any paper/s.</b>  | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33.33%;">Attempts</th> <th style="width: 33.33%;">Year</th> <th style="width: 33.33%;">Paper/s exempted</th> </tr> </thead> <tbody> <tr> <td>First</td> <td></td> <td></td> </tr> <tr> <td>Second</td> <td></td> <td></td> </tr> <tr> <td>Third</td> <td></td> <td></td> </tr> </tbody> </table> | Attempts | Year | Paper/s exempted | First |  |  | Second |  |  | Third |  |  |
| Attempts | Year  | Paper/s exempted   |          |      |                  |       |  |  |        |  |  |       |  |  |
| First    |   |  |          |      |                  |       |  |  |        |  |  |       |  |  |
| Second   |   |  |          |      |                  |       |  |  |        |  |  |       |  |  |
| Third    |   |  |          |      |                  |       |  |  |        |  |  |       |  |  |

Date : / /2025

**Signature of the candidate**

**Note :-** The staff members of High Court, Appellate Side, Bombay shall forward their application form on or before 04/12/2025 through Index Branch, 2<sup>nd</sup> Floor, P.W.D. Building, High Court, Appellate Side, Bombay.