

**HIGH COURT OF JUDICATURE AT BOMBAY**  
**BENCH AT AURANGABAD**

**No. N/Cash/16315/2025.**

**Date:- 01/12/2025.**

**TENDER NOTICE**

The High Court of Judicature at Bombay, Bench at Aurangabad invites sealed tenders (Technical & Financial) from authorized dealers for supply of **5 Adobe Acrobat Pro Software**, for the use at Bombay High Court, Bench at Aurangabad.

Details of the required items are provided at **Annexure–A**. For any technical queries, interested bidders may contact **Phone No. 0240-2993303, Extension No. 251**, during office hours (10:00 a.m. to 5:00 p.m.).

**General Terms & Conditions:**

[1] The sealed tenders should be addressed to “The Registrar (Admn.), High Court of Bombay, Bench at Aurangabad, Jalna Road, N-3, Cidco, Chhatrapati Sambhajinagar – 431009”.

[2] The sealed tenders should be superscribed with “Tender for Adobe Acrobat Pro Software” and same must be submitted in the office of Registrar (Admn.) High Court of Bombay, Bench at Aurangabad, on or before 06/12/2025 by 5.00 p.m.

[3] The interested bidders shall provide the required software as specified in **Annexure ‘D’**. before submission of the tender bidder also can visit the High Court, Bench at Aurangabad for any queries regarding the required product, after the submission of tender no complaints regarding the

specifications will be entertained by the High Court Registry. The L1 bidder(s) shall supply and install the Adobe Acrobat Pro software as required by this Registry. Failure to supply the Adobe Acrobat Pro software as required will result in rejection of the tender and forfeiture of the bidder's EMD.

[4] The interested bidder shall submit photocopies of all required documents, Demand Drafts, Authorization Letter/Declaration of OEM, etc., in the **Technical Envelope**, arranged serially as per the details mentioned in **Annexure "B"**. The rates per **Adobe Acrobat Pro Software** shall be submitted in a separate envelope titled "**Price Bid Envelope**", as specified in **Annexure "A"**. Only those financial (price) bids will be opened whose technical bids are found to be eligible.

[5] The bidders should submit a **Tender Fee for Rs.1800/- [non-refundable]** and EMD for **Rs.9000/-** by Demand Drafts of any Nationalized Bank drawn in favor of Registrar (Admin.), High Court of Bombay, Bench at Aurangabad, payable at Chhatrapati Sambhajnagar with the tender. The tender without Tender Fee and EMD Shall be summarily rejected.

[6] The bidder shall quote the prices as per the proforma given in Annexure "A", and the quoted rates shall remain valid for a period of 180 days from the date of submission of the tender.

[7] The selected vendor should supply required quantity of original articles, as per purchase order at the office of Registrar (Administration), High Court of Bombay, Bench at Aurangabad. No transportation or any other additional charges will be paid to the vendor.

[8] After the finalization of the tendering process, the order will be placed as and when the requirement arises, subject to financial limits and availability of budget. The quantity of Adobe Acrobat Pro Software mentioned in the tender may vary during the validity period of 180 days.

[9] It shall be the responsibility of the successful bidder to supply currently manufactured, original software. An undertaking to this effect must be submitted along with the bid. In case any problem arises with the supplied software, the bidder shall replace it immediately at their own cost. Failure to do so will result in cancellation of the purchase order and forfeiture of the EMD.

[10] **Warranty and Licensed Period Support – Adobe Acrobat Pro Software**

The Supplier shall provide support for all supplied Adobe Acrobat Pro software licenses **for the duration of the licensed/subscription period**. Support shall include, but not be limited to, the following:

**10.1 Activation, Re-installation, and Configuration Assistance**

The Supplier shall provide support as required for software activation, deactivation, Re-installation, migration to new systems, and configuration of Adobe Acrobat Pro during the licensed/subscription period.

**10.2 Technical Support for Functionality, Licensing, and Compatibility**

The Supplier shall provide technical guidance related to the features and functionality of Adobe Acrobat Pro, licensing issues, compatibility with operating systems, and assistance with software updates, **within the scope of Adobe’s official product lifecycle policy and the licensed/subscription period**.

**10.3 Security Patch and Update Advisory**

The Supplier shall notify and guide the Purchaser regarding relevant security patches, critical updates, and recommended configuration changes **during the licensed/subscription period**.

#### **10.4 Definition of “Licensed Period Support”**

“Licensed Period Support” shall mean technical assistance provided **for the duration of the software license or subscription**, as long as the software is actively licensed by the Purchaser.

[11] The Supplier shall ensure that the Adobe Acrobat Pro software remains active and fully functional throughout the entire subscription period. In the event that the software is discontinued, withdrawn, or no longer supported by the company during the subscription period, the Supplier shall provide an equivalent replacement or upgraded version at no additional cost, ensuring uninterrupted service for the Purchaser.

[12] The High Court reserves the right to negotiate the prices quoted in the bid to effect downward modification.

[13] The Successful bidder will be informed in writing the date, place and time for negotiations/clarifications, through offline method, if required. Representatives conducting negotiations on behalf of the bidder must have a written authority to negotiate and conclude a contract.

[14] The Successful bidder shall confirm in writing his participation in negotiations and ability to adhere to its Financial Proposals within five (05) days of receiving the notice in accordance with relevant clauses.

[15] Placement of order shall be subject to availability of Budgetary grants and payment will be made after supply of the required quantity of the items and receipt of original Invoice/bill in triplicate, subject to availability of Budget and passing bill from Treasury.

[16] The Dealer should not be a party in any legal proceedings before the Hon'ble High Court of Bombay.

[17] Tenders received after due date, incomplete in any respect or not accompanied by required documents is liable to be rejected. Quotation sent by Fax/ e-mail will also be liable for rejection. No any correspondence will be entertained in this regards after submission of quotation.

[18] The selected Dealer/ Supplier should not indulge in corrupt or fraudulent practices during the execution of contract. In such case the Registrar (Administration) High Court of Bombay, Bench at Aurangabad, reserves the right to terminate the contract by giving due notice.

[19] The Registry reserves the right to split orders or award all items to the One Vendor or accept or reject any tender as also to verify, modify or change any of the terms and conditions without assigning any reason thereof.

[20] Decision of the Registry of High Court Bench Aurangabad, in respect of evaluation of bids and / or award of contract will be final and binding on the Dealer/ Supplier and cannot be challenged.

[21] Arbitration :- In the event of any dispute or difference arising out or touching upon any of the terms and conditions of this contract and / or in relation to the implementation or interpretation thereof, the same shall be resolved initially by mutual discussion and conciliation but in the event of failure thereof, the same shall be referred to the sole arbitrator appointed by High Court Registry. The arbitration shall be at Aurangabad and the Arbitrator shall give his award in accordance with "The Arbitration and Conciliation Act, 1996". The decision of the Arbitrator shall be final and binding upon the parties.

[22] Legal dispute if any, shall be subject to the jurisdiction of Aurangabad Court in Maharashtra State only.

Date:- 01/12/2025.

Sd/-  
Registrar ( Admn.)  
High Court of Bombay  
Bench at Aurangabad.

**ANNEXURE- “A”**  
**PRICE BID FOR ADOBE ACROBAT PRO SOFTWARE**

Sr. No.	Items	Rates Per Qty. (Excluding GST, including installation, etc.) – One Year Subscription (₹)	Rates Per Qty. (Excluding GST, including installation, etc.) – Three Year Subscription (₹)
1	Adobe Acrobat Pro Software (approx. 05 Nos.)	-----/- -----/-	-----/- -----/-
<p>Note: Bidders are hereby informed that the quantity mentioned in the tender is <b>approximate</b>. The actual order will be placed based on the <b>requirement</b> and <b>available financial limits</b>. The Registry also reserves the right to place the order for <b>either a one-year or a three-year subscription</b>, as deemed appropriate.</p>			

Date:

Signature of the Vendor/supplier  
Name Seal.

**ANNEXURE “B”**

**HIGH COURT OF JUDICATURE AT BOMBAY  
BENCH AT AURANGABAD**

[Prescribed form which will be attached with the Quotation]

Name & Address of the Tenderer/ organization/Agency	
Contract No.	

Note:

The agencies shall attached the following photocopies of documents/certificates serially with the Quotation.

Sr. No.	Particulars	Attached Copy? Yes/No
1	Shop Act Registration.	
2	The bidder shall Provide Manufacturer Authorization Letter/Declaration of OEM	
3	GST Registration Certificate	
4	IT returns of Last Three Financial Year	
5	CA Turnover Certificate fast Three Financial Year	
6	PAN Card	
7	Undertaking as per Annexure 'C'	
8	Demand Draft No. _____ dtd. _____ for Rs.1800/- for Tender Fee	
9	Demand Draft No. _____ dtd. _____ for Rs. <u>9000</u> /- for EMD Fee	

Date:

Signature of the Vendor/supplier  
Address

**ANNEXURE "C"**



## **Undertaking**

I, \_\_\_\_\_, Proprietor/Authorized Signatory of M/s \_\_\_\_\_, hereby undertake that I have carefully read and understood all the terms and conditions mentioned in the tender notice, and I agree to abide by them in full.

I further undertake that I shall be solely responsible for supply of Adobe Acrobat Pro software that meets the technical specifications outlined in **Annexure 'D'**.

If, at any stage, the Hon'ble High Court Registry, Bench at Aurangabad finds that the supplied items are defective or problematic, I shall replace the same immediately at my own cost, without any objection or delay. The decision of the Hon'ble High Court Registry, Bench at Aurangabad in this regard shall be final and binding upon me.

I also undertake that my firm/company is not blacklisted by any Central Government / State Government Department / Corporation / Government Undertaking or any other public institution.

Seal & Sign of Company/agency/firm

**ANNEXURE "D"**

## Adobe Acrobat Technical Specification

<p><b>Adobe Acrobat Pro and Adobe Acrobat Standard comparison Adobe Acrobat Pro in the Value Incentive Plan (VIP) is the complete all-in-one PDF and e-signature solution that supports remote/hybrid work</b>—including collaboration, ability to work securely across devices, enhanced e-signatures, and integrations into leading productivity applications, including Microsoft, Google, and more.</p>	
	Acrobat Pro (subscription)
	Windows/macOS
<b>Manage and interact with PDFs.</b>	Compliance
View, interact with, and comment on PDF content from your computer, mobile device, or web browser.	Yes
Access a list of documents you need to view, review, or sign along with detailed information about the task.	Yes
Get alerts across devices when others review or sign documents—or request actions from you.	Yes
Store, manage, and share files online with instant access to recently viewed files across devices.	Yes
Access, edit, and store PDFs in your Box, Dropbox, Google Drive, and Microsoft OneDrive accounts.	Yes
Open multiple PDFs in a single window with tabbed viewing.	Yes
Compare two versions of a PDF to review all differences.	Yes
Access your most important files easily across devices by starring them.	Yes
<b>Create and protect PDFs.</b>	
Create PDFs using your computer, mobile device, or web browser.	Yes
Create high-quality, protected PDFs in Microsoft 365 for Mac and Microsoft 365 online apps.	Yes
Create, combine, and convert PDF files from your SharePoint or OneDrive toolbar.	Yes
Turn Adobe Photoshop (PSD), Illustrator (AI), or InDesign (INDD) files into PDFs from your desktop or mobile device.	Yes
Create PDFs from any application that prints.	Yes
Convert documents and images into PDFs, or web pages into interactive PDFs with links.	Yes
Create, protect, and send PDFs in popular Microsoft 365 desktop apps for Windows.	Yes
Combine multiple documents and file types into one PDF file.	Yes
Convert web pages to interactive PDFs, complete with links.	Yes
Prevent others from copying, editing, or printing sensitive information in PDFs.	Yes

Create password-protected PDFs.	Yes
Convert or validate PDFs for compliance with ISO standards like PDF/A or PDF/X.	Yes
Create and validate PDFs to meet accessibility standards for people with disabilities.	Yes
Prepare PDFs consistently with guided actions.	Yes
Redact to permanently remove visibly sensitive information in PDFs.	Yes
<b>Edit and convert PDFs.</b>	
Convert PDFs to other file formats from your computer, mobile device, or web browser.	Yes
Edit text and images in a PDF on iPhone, iPad, Android phone, Android tablet, or Chromebook with Android support.	Yes
Edit text and images in a PDF with full-page paragraph reflow from your desktop.	Yes
Convert PDFs to editable Microsoft Word, Excel, or PowerPoint files with formaUing accuracy.	Yes
Convert PDFs to JPEG, TIFF, or PNG image formats.	Yes
Insert, delete, and organize pages in a PDF.	Yes
Create numbered or bulleted lists without reformaUing.	Yes
Edit text and images, and organize pages in a PDF on your iOS or Android tablet.	Yes
Turn scanned paper documents into instantly searchable, editable PDFs with fonts that match the original.	Yes
Add audio, video, and interactive objects to your PDFs.	Yes
Preflight and prepare files for high-end print production.	Yes
Add Bates numbering to legal documents.	Yes
<b>Send documents for e-signature.</b>	Yes
Unlimited transactions—Sign and collect unlimited legally binding signatures and track responses in real time.	Yes
Bulk send—Send one agreement for multiple people to sign.	Yes
Self-serve web forms—Post PDFs and documents to your website that customers can instantly fill, sign, and submit.	Yes
Customized branding—Customize signature requests with your own branding.	Yes
Administration—Control e-signature seUings at the account level.	Yes
Collect payments—Collect signatures from customers with an option to collect payments with Braintree (where available), in a single transaction.	Yes
<b>Comment on and share PDFs.</b>	
Share PDF links so others can view, comment on, or sign, and get notified when the recipients take action.	Yes
Turn paper or Word files into fillable PDF forms.	Yes

Fill, sign, and send forms faster using data from your autofill collection on your computer or mobile device.	Yes
Collect group feedback in one PDF file online with no reviewer login required.	Yes
Add comments to PDFs with a full suite of commenting tools including text editing, highlighter, and sticky notes.	Yes
Host SharePoint-based reviews on Microsoft 365 sites from Windows or macOS.	Yes
Review and comment in Microsoft Teams.	Yes
<b>Deploy and manage across the organization.</b>	
Use a web console to add, remove, reassign, and track licenses; manage users and groups; and set up multiple admin roles.	Yes
Deploy Acrobat Pro, Acrobat Standard, and Acrobat Reader products and updates from your local server with AUSST, and deploy automatically with RUM.	Yes
Use virtualization tools with support for serialized or named user licensing for Citrix XenApp, Citrix XenDesktop, VMware Horizon, Microsoft App-V, and Microsoft Windows Terminal Server (WTS).	Yes
Safeguard systems and data with application security and sandboxing technology.	Yes
Customize features and settings with the Acrobat Customization Wizard and Acrobat Enterprise Toolkit.	Yes
Deploy and update with Microsoft SCCM/SCUP and Apple Remote Desktop.	Yes

Date:

Signature of the Vendor/supplier  
Address